NORTHLAND
COMMUNITY & TECHNICAL COLLEGE

East Grand Forks Campus
2022 Central Avenue NE
East Grand Forks, MN 56721
Phone: 218.793.2800

Thief River Falls Campus
1101 Highway One East
Thief River Falls, MN 56701
Phone: 218.683.8800

Stipend/Honorarium/Extra Days Request

This form is to be used to request payment to a faculty member in the form of a stipend, honorarium or extra days outside of the 171-day contract. Once complete, forward to the Academic Affairs Coordinator for processing.

Faculty Member Name:

Date(s)	**Cost Center**	**Dollar Amount, Number of Hours or Number of Extra Days**
Brief description of work:		
Brief description of work:		
Brief description of work:		
Brief description of work:		
Brief description of work:		

Total Dollar Amount_____ Total Hours or Extra Days_____

_____

Faculty Signature Date

_____

Supervisor/Administrator Signature Date