



Payroll Deduction Authorization

I, _____, authorize the MnSCU payroll department to deduct
(Name)

\$ _____ from my paycheck beginning _____.
(Amount per pay period) (Date)

This is a one-time gift. I would like my gift to be used for: Greatest Need Scholarships
(Check if Applicable)

I prefer my gift be used at the following campus: East Grand Forks Thief River Falls No preference
To ensure proper receipting, please complete the following:

(Home Address) (City) (State) (Zip) (Phone)

This is a change to a current NCTC Foundation deduction. (Check if applicable)

I would like to designate this as a joint gift with my spouse. Spouse name: _____

I understand the deduction will continue unless I notify the payroll department to stop or I am no longer in pay status.

(Signature)

(Employee ID Number)

(Date)

Please submit to the NCTC Foundation Office