

## **International Student Tax Information**

This form should be used as a **guide only** in knowing which forms you may need to file. It is in no way intended to provide definitive instructions for how to complete your tax forms. **The information provided here is subject to change at any time.** For complete and accurate information about filing, refer to the <u>IRS</u> and <u>MN TAX</u> websites listed in this document.

- All International Students are required to file some tax forms, even if you did not work.
  - Tax forms are reports about your earnings and activities during the previous year.
    - If you were not in the United States during the previous year, you do not have to file tax forms.
    - If you were here even one day in the previous year, you may need to file tax forms.
- Blank forms are available online. See information below for more details.
- Tax forms are due each year on April 15<sup>th</sup>.

## What forms must be filed?

# If you did not earn money (other than bank interest) in the prior year:

You'll need:

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• <u>Form 8843</u>

If you have been in the United States as a student, teacher or trainee for any part of more than 5 calendar years, you may be required to file your taxes in a different status. Please carefully review the information in part III on page 3 of <u>Form 8843</u> and on the IRS website to determine whether you can still claim exemption as a student.

• Complete the form

Make a copy of all your documents for your records.

#### Mail to:

Department of the Treasury Internal Revenue Service Center Austin, TX 73301-0215

If you have changed your visa status, be sure to include copies of your old visa and your new visa (or other documentation proving your approved Change of Status) with your <u>Form 8843</u>.

## If you earned money (other than bank interest) in the prior year:

## You'll Need:

*Note – If you earned less than \$3650 and you had no tax withheld, you may not be required to file additional formssee the <u>1040NR-EZ Instructions</u> for more information.* 

- Federal Forms:
  - o Form 8843 (see filing notes above)
  - o Form 1040NR-EZ (most students)/Instructions OR Form 1040 NR /Instructions

Note: Most F-1 and J-1 students will be able to file <u>Form 1040NR-EZ</u>. To determine if you are eligible to file <u>Form</u> <u>1040NR-EZ</u>, please read, "Can I use Form <u>1040NR-EZ</u>," on the first page of the <u>1040NR-EZ</u> Instructions. If you do not meet the eligibility requirements, you should file <u>Form 1040 NR</u>. (Forms available online)

## Minnesota State Tax Forms:

• <u>Minnesota Individual Tax Return/Instructions/Special Instructions</u> for filing as a nonresident (These are available at the MN State Tax Information website).

## After completing form, what should be sent and where?

## Federal Tax Return:

- o <u>Form 1040NR-EZ</u> or <u>Form 1040NR</u> (1040NR may require additional documentation not listed here)
- o <u>Form 8843</u>
- 1 copy of Form W2(s) (if applicable)
- o 1 copy of Form 1042-S (if applicable)

## \*Make a copy of all documents to keep in a file for reference for completing next year's taxes.

#### Mail to:

Department of the Treasury

Internal Revenue Service Center

Austin, TX 73301-0215

## State Tax Return:

- o MN Individual Tax Return
- o Schedule M1NR Tax calculation for nonresidents
- Copy of Federal Tax Return (Form 1040NR-EZ or 1040NR)
- Form 1042-S (if applicable)

\*Make a copy of all documents to keep in a file for reference for completing next year's taxes.

Mail to:

MN Department of Revenue Individual Income Tax 600 North Robert Street St. Paul, MN 55101

#### Other Websites:

- IRS Website: <u>http://www.irs.gov</u>
- For MN State Tax information and forms: <u>http://taxes.state.mn.us/pages/index.aspx</u>
- Most tax forms are available on the <u>International Student web page</u>

## Frequently Asked Questions (FAQ) about International Students Filing Taxes

Do I have to file tax forms? How do I know which forms to file? Where can I get my tax forms? Can I file electronically (e-file)? How can I get help with my taxes? Can the International Staff help me with my taxes? Useful links

#### Do I have to file tax forms?

Yes. All International Students in F-1 and J-1 status need to file at least one form: <u>Form 8843</u> regardless of whether or not they earned income. Students who earned income (other than bank interest) may have to report other forms.

#### How do I know which forms to file?

For a general list of which forms most International Students need to file, see list below.

#### Where can I get my tax forms?

All tax forms are available online. There are links on this page. You may also find them by going directly to the <u>IRS</u> website and the <u>Minnesota State Tax Department website</u>.

## Can I file electronically (e-file)?

Standard e-filing software is not set up for the nonresident tax forms. It is unlikely that you will be able to file electronically using the standard software or the free e-file services.

## How can I get help with my taxes?

From the resources listed above or from a private preparer (who you pay).

## Can the International Staff help me with my taxes?

No. The International Staff is not trained to assist students with filing their taxes. You will need to seek assistance from one of the sources listed above or from a private preparer (who you pay).

## Useful Links The Internal Revenue Service Minnesota State Tax Information

## Links to Commonly Accessed Forms for International Students

Federal Forms and Instructions Form 8843 Form 1040NR-EZ Instructions for Form 1040NR-EZ Form 1040NR Instructions for Form 1040NR

## Minnesota Forms and Instructions

Minnesota Individual Tax Return Minnesota Individual Tax Return Instructions Minnesota Individual Tax Return Instructions for Nonresidents/Part Year Residents

Links to Other States' Tax Websites