

## **Diploma Request Form**

Signature and payment must be made prior to the diploma being released. Thief River Falls Mail to: Northland Community & Technical College Diploma Requests 1101 Highway 1 East Thief River Falls, MN 56701 East Grand Forks Mail to: Northland Community & Technical College Diploma Requests 2022 Central Ave NE East Grand Forks, MN 56721

Northland is asking you to provide information that includes private and/or confidential information under state and federal law. Northland is asking for this information in order to process this form. You are not legally required to provide the information we are requesting; however, **the college may not be able to effectively process this form without it**.

Are you ordering:	ou ordering: Copy of Diploma (if available) - \$5		Replacement Diploma (if available) - \$20		
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Star ID/Student ID or last four digits of Social Security Number			Birth Date		
Last Name	First		MI	Prior Name/s	
Street Address			City	State/Zip	
E-mail Address (Requ	uired for follow-up)	Cell Phone	Home Phone	Work Phone	
rogram/Major			Years Attended (0000-0000)		
Campus attended (PI	ease mark all that appl	y): 🛛 TRF 🗖 EGF 🕻	Distance Ed		
Signature			Today's Date		
Make check or mone	ey order payable to NC	TC. DO NOT SEND CASI	1.		
Office Use Only	Amount Paid:	Initials:		Date:	

Northland Community and Technical College is an affirmative action, equal opportunity employer and educator.

This document is available in alternative formats to individuals with disabilities, consumers with hearing or speech disabilities may contact us via their preferred Telecommunications Relay Service by dialing 711 (toll-free nationwide).