

Northland Community and Technical College

ENGL 2207: Technical Writing

A. COURSE DESCRIPTION

Credits: 3

Lecture Hours/Week: 3

Lab Hours/Week: 0

OJT Hours/Week: *.*

Prerequisites:

This course requires the following prerequisite
ENGL 1111 - Composition I

Corequisites: None

MnTC Goals: Goal 02 - Critical Thinking

(Fulfills MNTC Area: 2) Forms, procedures, and techniques of collecting and presenting data for both formal and informal reports. Prerequisites: ENGL1111

B. COURSE EFFECTIVE DATES: 10/12/2005 - Present

C. OUTLINE OF MAJOR CONTENT AREAS

D. LEARNING OUTCOMES (General)

1. Adapt basic techniques and forms used to solve problems.
2. Analyze a report assignment.
3. Research and evaluate sources.
4. Present reports in a clear written and oral style.
5. Master a citation format.
6. Improve editing and self-editing skills.
7. (ILO: 4) Apply techniques of document design.

E. Minnesota Transfer Curriculum Goal Area(s) and Competencies

Goal 02 - Critical Thinking

1. Gather factual information and apply it to a given problem in a manner that is relevant, clear, comprehensive, and conscious of possible bias in the information selected.
2. Imagine and seek out a variety of possible goals, assumptions, interpretations, or perspectives which can give alternative meanings or solutions to given situations or problems.
3. Analyze the logical connections among the facts, goals, and implicit assumptions relevant to a problem or claim; generate and evaluate implications that follow from them.
4. Recognize and articulate the value assumptions which underlie and affect decisions, interpretations, analyses, and evaluations made by ourselves and others.

F. LEARNER OUTCOMES ASSESSMENT

Methods:

1. Oral Presentations
2. Essays
3. In class exercises

G. SPECIAL INFORMATION

None noted