

2022-2023	MSCF Membership 22-23	2023-2024	Chair	Management Lead	Description and Charge	Membership
AASC	MSCF (2/3) Thief River Falls (TRF) Andy Mueller ADawn Nelson Stephen Nelson Joel Ziegler East Grand Forks (EGF) Justin Berry Kari Koenig Lynette Neppel Bobbie Taylor	AASC	Lynette Neppel, MSCF Faculty, EGF Sociology	VP ASA	To provide direction for the College President in all matters included in academic affairs, including course outlines, award requirements, academic standards, course and program components, and the inventory of course and program offerings (MSCF Contract, Article 8, Section 2. 1), and maintenance of academic integrity. AASC approves all academic and curricular decisions for SAO consideration.	Jeff Pool, Dean of Student Affairs Stephanie LeDuc, Dean of Health, Public Services, & Technical Programs Marnie Glazier, Dean of Liberal Arts, Business, Technical Programs Sarah Dorn, College Registrar/Director of Advising (non-voting) Faculty Per contract
ASA		ASA		VP ASA		N/A
Academic Appeals	Thief River Falls Campus Faculty Kelsy Blowers Lisa Lemonds Adam Paulson Lyle Batton Dorinda Sorvig Jenelle Swenberger East Grand Forks Campus Faculty Lori Anderson, Technical Erin Almie, Liberal Arts Erin Bulger, Trades Don Campbell, Technical Kari Koenig, Health-Nursing, AASC Member Bobbie Taylor, Business Karen Znajda, Health-Nursing	Academic Appeals		VP ASA	Review and make recommendations on all first level	6 MSCF (should comprise > 50% of the committee) Registrar's office rep, Financial Aid Director, Student Services Rep, Academic Dean, 1 AASC member, ADA specialist, 1 student (optional) East Grand Forks (EGF) Lori Anderson, Technical _____, Liberal Arts Erin Bulger, Trades Don Campbell, Technical Kari Koenig, AASC Member Heather Koland, Health Bobbie Taylor, Business Karen Znajda, Health-Nursing
Transfer Advisory Team	Faculty Lyle Batton, TRF Jeff Bell, EGF	Access Committee		Dean of Student Services	This Team is responsible for the Implementation of Strategic Priority 1-Access, Meeting Students where they are to ensure all have access to high quality educational opportunities. Expand Recruitment to Underserved populations Provide Flexible Learning opportunities Remove financial barriers for students Provide clear pathways for students Remove student enrollment barriers Streamline transition from pre-college services to programs	Stephanie LeDuc, Dean of Health, Public Services, and Technical Programs Monty Johnson, Dean of Technical Programs Marnie Glazier, Dean of Liberal Arts Vacant, Director of Enrollment Management and Advising Chad Sperling, Director of Marketing and Communications Vacant, K12 Partnerships Coordinator Sarah Dorn, Registrar Lisa Bottem, Director of Financial Aid Lars Dyrud, Executive Director of the Foundation Katlyn Tamaalii, Director of Institutional Research Nic Thompson, Admissions MSCF Faculty (2 TRF and 2 EGF)
Enrollment Management Team						East Grand Forks (EGF) Jeff Bell, EGF _____, EGF
Student Scholarship Workgroup						Thief River Falls (TRF)
Equity and Inclusion	Jenelle Swenberger, TRF Faculty Kristol Kizer, TRF Faculty Kari Koenig, EGF Faculty Brent Braga, EGF Faculty	Advancing Equity Committee	Sara Johnson, Director of the Academic Success Center	Director of HR	This committee is responsible for the implementation of Strategic Priority 4 - Create an inclusive culture where all can reach their full potential. Strategies Embody a welcoming and inclusive environment for all. Ensure equitable access to resources for historically underserved individuals. Ensure our campus community represents a rich array of experiences and viewpoints. Establish community bonds through an understanding of our common humanity.	Sheri Hutchinson, Interim VP of Academic and Student Affairs Jeff Pool, Dean of Student Affairs Clinton Castle, Director of Facilities Abdul Chamma, Director of Athletics and Student Life Sara Johnson, Academic Success Center Director Becca Johnson, Counselor Vacant, Perkins Coordinator Katlyn Tamaalii, Director of IR Students MSCF Faculty (2 TRF and 2 EGF) Kari Koenig, EGF Faculty _____, EGF Faculty Linda Samuelson, TRF Faculty Caleb Curfman, TRF Faculty
APR	MSCF Thief River Falls Faculty Caleb Curfman ADawn Nelson Linda Samuelson MSCF East Grand Forks Faculty Deb Beland	Assessment and Program Review		VP ASA	Provide direction to improve student learning, including oversight of assessing student, and institutional outcomes. Coordinate and facilitate the Center for Teaching and Learning and provide professional development opportunities for faculty to improve student learning outcomes. Establish and evaluate programs and disciplines through an annual review or program outcomes. Establish ad hoc workgroups to support programs.	Per Contract
Athletics Advisory Workgroup		Athletics Advisory Workgroup		Director of Athletics and Student Life	This workgroup will provide the cabinet suggestions to support students who are athletes and our athletic teams and athletic programming. This workgroup may be called upon to complete feasibility of athletic programming.	N/A

Campus Management		Campus Operations Team		Facilities Director	Provides bi-weekly input and discussion in the areas of interest for the EGF and TRF campuses, including the airport and Roseau sites. Topics may include, but are not limited to class schedules, facilities, personnel changes, and student activities. The chair provides pertinent feedback for the President's Council and ASA Deans group.	N/A
Commencement Planning Workgroup	Teresa Mattison Karen Znajda	Commencement Planning Workgroup	Tiffany Beneda, Graduation Coordinator	Dean of Student Services	Coordinate and plan the TRF and EGF graduations.	Chad Sperling, Director of Marketing and Communications Julie Fenning, Assistant to the President Nic Thompson, SS Lisa Gunderson, SS Maureen Monson, SS Rachel Larsen, HR Abdul Chamma, Director of Athletics and Student Life 1 EGF Faculty, 1 TRF Faculty
Facilities and Technology Committee	MSCF Thief River Falls Faculty – 2 Faculty Linda Samuelson Joel Ziegler MSCF East Grand Forks Faculty – 2 Faculty Don Campbell	Facilities and Technology Committee		Director of Technology	To provide recommendations for the continuous improvement and future direction of facility and information technology infrastructure including campus technology that supports students, faculty and staff.	Clinton Castle, Director of Facilities – TRF Marnie Glazier, Academic Dean Chad Sperling, Marketing Shad Gangl, IT Julie Roisland, Academics Bryan Berger, Facilities Amanda Johnson, Library 2 EGF Faculty, 2 TRF Faculty Linda Samuelson, TRF Kent Wagner, TRF Don Campbell, EGF EGF
Fiscal Committee	Brent Braga Shelley Koerber Teresa Mattison Stephen Nelson	Fiscal Committee	Kalen Wiseth	Kalen Wiseth	To provide recommendations for finance-related items to the President's Council.	Kalen Wiseth, CFO 2 EGF Faculty, 2 TRF Faculty
		Grants Team		Director of Institutional Research	Coordinate Post-Award Grants Management Activities including reporting and grant accounting activities.	N/A
Institution Review Board (IRB)	Thief River Falls Campus Faculty Tim Gabor Stephen Nelson Dorinda Sorvig East Grand Forks Campus Faculty Justin Berry (Co-Chair) David Christian (Co-Chair)	Institution Review Board (IRB)			Oversight of human subject research at NCTC; and ensure that human subject research conducted at NCTC is conducted in an ethical manner, to protect the rights of participants, and to help investigators find appropriate subject pools within our population. (Chair should be a faculty member with experience in Human Subjects Research)	Sheri Hutchinson, Interim VP of Academic and Student Affairs Minimum of 4 faculty representing both campuses East Grand Forks (EGF) Jeff Bell Justin Berry Thief River Falls (TRF) Steve Nelson Mei Sather
		HLC Interim Monitoring Report Workgroup		VP ASA	The charge of this workgroup is to complete the interim monitoring report for HLC.	Sheri Hutchinson, Interim VP of Academic and Student Affairs 2 EGF Faculty, 2 TRF Faculty Academic Deans Katlyn Taamali Kalen Wiseth East Grand Forks (EGF) Justin Berry Karl Koenig EGF Thief River Falls (TRF)
Workforce Solutions Team		Partnerships Committee		Director of Workforce Solutions	This Team is responsible for the Implementation of Strategic Priority 3 - Strengthen partnerships with school districts, institutions of higher education, employers, and community organizations. Strategies Expand collaboration with education partners. Increase community engagement. Expand employer partnerships. Respond and adapt to the ever- changing market and partner needs.	Chad Sperling, Director of Marketing Lars Dyrud, Executive Director of the Foundation Abdul Chamma, Athletics Director Lisa Gunderson, Student Services Kirsten Michalke, Director of Workforce Development Curtis Zoller, Associate Dean of Aerospace, Ag, and Transportation Vacant, K12 Partnership Coordinator Kristianne Boroski, CT Rep Vacant, Perkins Coordinator Vacant, Director of Enrollment Management Katlyn Tamaali, Director of IR 2 faculty from each campus, one in Liberal Arts, one in Technical.
Community Engagement Team						
School Partnership Workgroup						

Exec Team		President's Cabinet		President	The President's Cabinet is the college communication coordination, advisory and approval/endorsement authority. Specifically, the President's Cabinet is the final approval body for policies and procedures, budget, and any other decisions that impact the college. The President's Cabinet receives input from other college committees and provides feedback where appropriate. The President's Cabinet is responsible for oversight of all college planning and strategic outcomes. The President's Cabinet does not supersede decision-making required by the president but does allow feedback and input wherever possible.	N/A
People Development Team		People Development Team		Director of HR	The charge of this workgroup is to coordinate, assess, and implement the need for professional development activities across the college, as well as lead employees through the implementation of Workday.	Michelle Benitt, Interim HR Director Rachel Larsen, Asst. Director of HR Stacey Hron, Director of Technology Sara Johnson, Director of Student Success Center Angie Menge, Business Manager Kristianne Boroski, WDS Tracy Jo Peterson, Marketing Mindy Rist, Admissions 1 faculty professional development coordinator 1 faculty from each campus
Research and Data Governance Team		Research and Data Governance Team		Director of Institutional Research	To oversee uniform data-use and knowing the data needs of departments	N/A
Resource Development Team		Resource Development Committee		Director of Foundation	This committee is charged with the coordination and development of non-tuition resources, including foundation funding, grant funding and identifying alternative sources of revenue to support college operations and programming.	Kalen Wiseth, CFO Kirsten Michalke, Director of Workforce Solutions Jon Beck, Director of NCAT Katylyn Tamaalii, Director of Institutional Research Monty Johnson, Dean of Technical Programs Abdul Chamma, Director of Athletics and Student Life 1 faculty from each campus
SGC	MSCF Thief River Falls Faculty Tracy Boman Adam Paulson Linda Samuelson Dorinda Sorvig Joel Ziegler Tim Gabor MSCF East Grand Forks Faculty Justin Berry Lisa Anderson Brent Braga Jeff Bell Lynette Neppel Mary Amundson	SGC		President/Chapter Presidents	The parties agree that the council is established to make recommendations to the college on the following topic areas: Personnel, Student Affairs, Facilities, Fiscal Matters and General Matters.	Determined by Contract Dr. Sandy Kiddoo, President Dr. Sheri Hutchinson, Interim VP of Academic & Student Affairs Stephanie LeDuc, Dean of Health, Public Services Monty Johnson, Dean of Technical Programs East Grand Forks (EGF) Mary Amundson (Co-Chair) Jeff Bell Brent Braga Erin Bulger Heather Koland Lynette Neppel Trisha Stromsodt
Student Services Appeals	Thief River Falls Campus Faculty Mei Sather East Grand Forks Campus Faculty	Student Services Appeals		Dean of Student Services	Review and make recommendations on all first level student services appeals.	1 faculty from each campus Thief River Falls Campus Faculty Mei Sather Derek Lewis East Grand Forks Campus Faculty
Student Engagement Team		Student Success Committee		VP ASA	This Committee is responsible for the implementation of Strategic Priority 2: Improve outcomes, success, and completion through quality programs, advising, and student development. Strategies Support students in achieving their educational goals. Provide high-quality, relevant, engaging, and rigorous coursework. Create a vibrant, supportive, and welcoming environment for students. Provide exceptional student support services. Provide individualized services to increase retention and support learning, education, and career goals. Close equity gaps to improve success for all students.	Sara Johnson, Director of Academic Success Center Abdul Chamma, Director of Athletics and Student Life Maureen Monson, Advisor, TRF Tiffany Beneda, Advisor, EGF Amanda Johnson, Library representative, EGF Amanda Kingsley, Library Representative, TRF Alicia Tanner, Business office representative Katlyn Tamaalii, Director of Institutional Research Bubba Rockstad, IT representative Stacey Hron, IT Director Ethan Peterson, Tutor EGF Cory Floden, Tutor EGF Academic Deans – All Deans Sarah Dorn, Registrar 2 faculty from each campus, one in Liberal Arts, one in Technical. East Grand Forks (EGF) _____, EGF Liberal Arts _____, EGF Technical Thief River Falls (TRF) Linda Samuelson Derek Lewis
Retention and Completion Team						
Dev Ed Team	Thief River Falls Campus Faculty Ruth Christensen Ralph Cox East Grand Forks Campus Faculty Jennifer Dahlen Michael Simmers					

Safety Committee	MSCF Thief River Falls Faculty DeLores Larson MSCF East Grand Forks Faculty Melissa Marcott Andrew Dahlen Danika Johnson	Safety and Security Committee	Cory Feller	Director of Facilities	To provide recommendations for all aspects of safety and security for the college.	Clinton Castle, Director of Facilities – TRF Cory Feller, Safety Officer Monty Jhonon, Academic Dean Michelle Benitt, Brandon Ballard Abdul Chamma 2 faculty from each campus East Grand Forks (EGF) Melissa Marcott Danika Johnson Thief River Falls (TRF)
Security Task Force Team		Security Task Force Team		Director of Facilities	To provide recommendations for all aspects of security for the college and to make recommendations to the safety and security committee.	N/A