

NORTHLAND COMMUNITY & TECHNICAL COLLEGE

3200 COPYRIGHT

Northland Community and Technical College employees and students are expected to comply with federal copyright laws. Individuals should clear the copyright of works before using them in order to avoid personal liability for copyright infringement. The College will not permit individuals to violate copyright laws using college equipment. The college makes every effort to be in compliance with existing copyright laws and will provide information and guidance, especially as new technologies are introduced.

Copyright owners of original works, regardless of the format of the work, have exclusive rights with respect to their creations. Northland promotes the recognition and protection of these rights, including the rights of reproduction, preparation of derivative works, distribution, and performance. Northland also recognizes that reproduction and use of original works in accordance with fair use limitations can further teaching, research, and public service. The college supports the creation and sharing of new knowledge for course development and to improve student learning, such as through creative commons licenses.

Copyright Notice. A copyright notice shall be placed on Northland owned materials that will be made available to the public. The date in the notice shall be the year in which the materials are first published, i.e. distributed or made available to the public or any sizable audience.

Copyright Registration. Prior to commercialization of works in which Northland has an ownership interest, such works shall be registered with the U.S. Copyright Office in the name(s) of the copyright owner(s).

Date of Implementation:

Date of Adoption:

06/02/04

Date & Subject of Revisions:

05/09/06 AASC Reviewed

05/18/06 Executive Council Approval

01/27/09 Reviewed

03/26/10 Reviewed

03/25/11 Group Review (Minnesota State Policy and procedure 3.27 Copyrights and 3.27.1)

06/09/11 Cabinet Approved

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03/04/13 Reviewed

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