

## NORTHLAND COMMUNITY & TECHNICAL COLLEGE

# 3180 LIBRARY COLLECTION DEVELOPMENT

### Selection Policy

It is the policy of the Northland Community and Technical College libraries to provide instructional materials of various difficulty levels, subject appeal, and points of view. The selection of these materials may involve library technicians and assistants, faculty, students, and administrators. However, the ultimate responsibility for development and maintenance of the library's collection lies with the professional librarian.

All requests for materials are reviewed for their adherence to the selection guidelines and reflective of the following points:

- Materials will support and be consistent with the educational goals of the College and the objectives of specific courses.
- Materials will meet high standards of quality in factual content and presentation.
- Materials will be suitable for the subject area and for the age, emotional development, ability level, and social development of the students for whom the materials are selected.
- Materials will have aesthetic, literary, or social value.
- Materials selected will be works by competent and qualified authors or producers.
- Materials will be chosen which realistically represent our pluralistic society. Materials will be selected for their overall value and strength, rather than rejected for a particular weakness.
- Biased or slanted materials may be provided to meet specific curriculum objectives.
- The selection of materials on controversial issues will be directed toward maintaining a balanced collection representing various views to enable critical analysis of media.
- The majority of selections are current publications; however, the libraries recognize the occasional need for retrospective purchases to fill a curriculum need.
- Textbooks are purchased at the discretion of the librarian.
- Multiple items of outstanding and much-in-demand media will be purchased as needed.

Gifts and donations to the Library will be accepted conditionally with the understanding that it is the right and the responsibility of the Library to make the determination of final disposition of these materials.

Library materials are reviewed for retention on an ongoing basis. Using professional best practice criteria and considering local needs, the librarian will determine which items will be retained in the library collection.

*Date of Implementation:*

*Date of Adoption:* 06/02/04

*Date & Subject of Revisions:* 05/09/06 AASC Reviewed  
05/18/06 Executive Council Approval  
02/09/09 Reviewed by librarians with minor changes  
03/26/10 Reviewed  
05/02/11 Reviewed by librarian  
03/19/12 Reviewed by librarian  
04/15/13 Reviewed by librarian  
04/07/14 Reviewed by librarian

*02/20/15 Reviewed by librarian*  
*02/23/16 Reviewed by librarian*  
*04/03/17 Reviewed by librarian*  
*04/04/18 Reviewed*  
*04/10/19 Reviewed*  
*02/27/20 Reviewed*  
*03/15/21 Reviewed*  
*03/15/22 Reviewed by librarian*  
*02/16/24 Removed "men and women" and left gender neutral.*