

**1055P Report of Suspected Fraudulent or Other Dishonest Acts**

Name of Person(s) Suspected to have Performed a Fraudulent or Other Dishonest Act:	Reporting Employee:
Date Alleged Act Occurred:	Date of Report:

Suspected Fraudulent or Other Dishonest Act

<input type="checkbox"/> Theft or misappropriation of funds, long distance telephone services, supplies, property, computer software, intellectual property, or other resources.
<input type="checkbox"/> Bribery or attempted bribery.
<input type="checkbox"/> Unauthorized use of records or access to information systems, including unauthorized sharing of computer security clearances.
<input type="checkbox"/> Unauthorized alteration, manipulation, or destruction of computer files and data.
<input type="checkbox"/> Falsification of reports to management or external agencies.
<input type="checkbox"/> Conflicts of interest that pursue a personal benefit or advantage while compromising the public interest.
<input type="checkbox"/> Improper handling or reporting of financial transactions.
<input type="checkbox"/> Authorizing or receiving compensation for goods not received or services not performed.
<input type="checkbox"/> Authorizing or receiving compensation for hours not worked.
<input type="checkbox"/> Incurring obligations in excess of appropriation authority.
<input type="checkbox"/> Willful violation of laws, regulations or policies, or contractual obligations when conducting NCTC business.
<input type="checkbox"/> Other

Description of Alleged Fraudulent or Other Dishonest Act: (including a description of property loss/damage, if applicable):

Report of Alleged Fraudulent or Other Dishonest Act is to be provided to the Chief Financial Officer or the Assistant to the President of Northland Community and Technical College, or to the MnSCU Office of Internal Auditing, Northwest Region, 819 30th Ave South, Suite 208, Moorhead, MN 56560.

Report of Alleged Fraudulent or Other Dishonest Act is to be provided to the Vice President of Finance or Vice President of Human Resources, or to the Minnesota State Office of Internal Auditing, Northwest Region, 819 30<sup>th</sup>

- Reviewed: 7/1/15
- Reviewed: 7/1/16
- Reviewed: 7/1/17
- Reviewed: 8/7/18
- Date & Subject of Revisions: 12/8/23 Updated contact person to CFO and CHRO
- Date & Subject of Revisions: 10/13/25 Updated contact titles