

## 1035 College Policy Development

Northland Community and Technical College is authorized by Minnesota State to adopt suitable policies to assist in operations and governance of the College. The College is subject to the guiding policies of Minnesota State and the Minnesota Management and Budget (MMB).

Each proposed College policy or change shall be researched and written by an administrator with assistance and input from parties of interest or knowledge.

Each policy and procedure shall be approved by the President's Cabinet. Policies will be suspended or decommissioned through a similar process.

Access to adopted and official policies and procedures shall be made available to the public upon request and be posted on the college website.

<b><u>Policy Series</u></b>	<b><u>Responsible Series Managers:</u></b>
1000 Organization and Administration	President
2000 Students	Dean of Student Success
3000 Academics	Vice President of Academics and Student Affairs
4000 Human Resources	Vice President of Human Resources
5000 Administration	Director of Technology/Vice President of Finance
6000 Facilities	Director of Facilities
7000 Finance	Vice President of Finance
8000 College Relations	Executive Director of The Foundation/Director of Marketing and Communications

Date of Adoption: 11/10/05

Date of Implementation: 11/10/05

Date & Subject of Revisions: 10/21/09 - Changed DOER to MMB; made changes to series managers

5/20/10 - Changed 5000 Series Manager

7/06/10 – Changed 7000 Series Manager

7/16/15 – Changed column title and 4000, 5000, 6000 & 7000 Series Manager

Date & Subject of Revisions: 10/01/15; Revision to 'change approved by' and delete language regarding website posting

Reviewed: 7/1/2016

Reviewed: 7/1/2017

Reviewed: 8/7/18 - Revised web posting language. Changed 3000 Series Manager Title

Date & Subject of Revisions: 8/28/23 - revised series manager titles

Date & Subject of Revisions: 10/8/25- Revised series manager titles