



## Grade Change Form

<b>Student Name:</b>
<b>Star ID/Student ID:</b>
<b>Course Title:</b>
<b>Course Number/Section:</b>
<b>Course ID/Semester/Year:</b>
<b>Previous Grade:</b>
<b>New Grade:</b>
<b>Instructor's Signature &amp; Date:</b>
<b>Dean's Signature</b> (Required unless Grade Change is from an "I" Incomplete):
<b>Registrar's Signature &amp; Date:</b>
<b>*Run recalculation on student and check for warning/suspension status. If student has warning/suspension status financial aid will need to be notified as well.</b>
<b>Comments:</b>