

Diploma Request Form

Signature and payment must be made prior to the diploma being released.

Thief River Falls
Mail to:
Northland Community & Technical College
Diploma Requests
1101 Highway 1 East
Thief River Falls, MN 56701

East Grand Forks
Mail to:
Northland Community & Technical College
Diploma Requests
2022 Central Ave NE
East Grand Forks, MN 56721

Northland is asking you to provide information that includes private and/or confidential information under state and federal law. Northland is asking for this information in order to process this form. You are not legally required to provide the information we are requesting; however, **the college may not be able to effectively process this form without it.**

Are you ordering: Copy of Diploma (if available) - \$5 Replacement Diploma (if available) - \$20

_____/_____/_____
Star ID/Student ID or last four digits of Social Security Number Birth Date

Last Name First MI Prior Name/s

Street Address City State/Zip

E-mail Address (Required for follow-up) Cell Phone Home Phone Work Phone

Program/Major Years Attended (0000-0000)

Campus attended (Please mark all that apply): TRF EGF Distance Ed

Signature Today's Date

Make check or money order payable to NCTC. DO NOT SEND CASH.

Office Use Only	Amount Paid: _____	Initials: _____	Date: _____
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