Academic Improvement Plan

Student’s Name ______________________________________ Star ID/Student ID ______________ Date ____________
Email _____________________________________________ Phone ________________________________
Program __________________________________________ Semester/Year ______________________

Satisfactory Academic Progress Status – Check all that apply
[ ] Warning              [ ] Suspension – Appealing             [ ] Probation

Reasons for Warning or Suspension – Check all that Apply
[ ] Low Grade Point Average     [ ] Less than 67% Credits Completed

To the student: Which of the following factors are contributing to difficulty in your college courses. Please check all that apply to you.

☐ Study habits not effective
☐ Too many missed classes/late to class
☐ Found math and/or reading challenging
☐ Personal issues
☐ Health issues
☐ Did not seek additional help/clarification
☐ Did not complete assignments on time
☐ Not interested in subject

☐ Lack of background for subject
☐ Difficulty with D2L and/or use of technology
☐ Didn’t know how to use NCTC library resources
☐ Work obligations
☐ Have too many other activities
☐ Changed major
☐ Other _____________________________

The terms and conditions of this Academic Improvement Plan must be met by the student in order to meet satisfactory academic progress policy 3070 standards.
(To be filled out with a Counselor or Advisor. Check all that apply).

☐ May not drop, withdraw or add any course(s) during this semester without first speaking to a Counselor/Advisor.
☐ Required to achieve the following (must complete):
  For the first term:
  ▪ A term/cumulative (circle appropriate), GPA of _____ or greater and a term/cumulative (circle appropriate) completion rate of _____% or more in all courses attempted by the last day of this semester. (I, F, FN, W, NC, and FW grades are not considered completed courses)
  ▪ If appropriate, for the second term:
    A term/cumulative (circle appropriate), GPA of _____ or greater, and a term/cumulative (circle appropriate) completion rate of _____% or more in all courses attempted by the last day of this semester. (I, F, FN, W, NC, and FW grades are not considered completed courses)
☐ Meet with the Academic Success Center director to develop a learning/tutoring plan and comply with the conditions set forth in the plan.
☐ Schedule meetings every __________ week(s) with the counselor/advisor to review academic progress or submit academic progress reports on a regular basis, as determined by the counselor or academic advisor.
☐ Maintain regular attendance in all registered courses.
☐ Repeat the following courses: ________________________________
☐ Complete the following incomplete course(s) ________________________________
☐ Register with the counselor or academic advisor for subsequent semesters.
☐ Other. ________________________________
Other Considerations

150 % (Attach 150% calculation form or make notes showing 150% is not a concern)

___ 150% is not a concern

___ Student is within ______ credits of 150%

___ Student is at 150% and is no longer eligible for financial aid

MNTC GPA

___ MNTC GPA is not applicable – in a technical program

___ MNTC GPA not a concern as current MNTC GPA is _______above a 2.0

___ MNTC GPA is of concern as current MNTC GPA is _______below a 2.0

Repeats – courses can be repeated only 2 times (registered for 3 times)

____________________ ______________________ (course name) already repeated

____________________ ______________________ (course name) already repeated

____________________ ______________________ (course name) already repeated

Fresh Start (Academic Policy 3280)

___ Applicable ___ Not Applicable

Comments:

I have reviewed this information and understand the standards I must meet in order to meet Satisfactory Academic Progress requirements.

Student Signature ___________________________ Date ___________________

Advisor/Counselor Signature ___________________________ Date ___________________

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