

## Prior Learning: Challenge Accuplacer Course Placement

To establish an official process in which a student with an International Bachelor's degree that has been evaluated by an accredited international evaluation service can request a Prior Learning Assessment to determine course placement.

If the Accuplacer assessment results do not place the student at college level, and the student wishes to have further evaluation of their skill level, the student will have the opportunity to complete a Prior Learning Assessment in the appropriate area (Math or English) and should be referred to the Registrar's office.

Last Name	First Name	MI	Star ID/Student ID
Date of Request	Program/Major/Degree		Telephone Number

**Section I** – Registrar's office verifies student has an International Bachelor's degree.

\_\_\_\_\_  
Registrar's Office Signature                          Date

**Section IV** – Instructor completes and submits to the registrar's office.

\_\_\_\_\_  
Instructor Signature    Date of Assessment    Course Recommendation

**Section V** – Registrar's office routes to Academic Campus Dean.

\_\_\_\_\_  
Registrar's Office Signature                          Date

**Section VI** – Dean of academic affairs signs off and routes to HR for payment to instructor.

\_\_\_\_\_  
Dean of Academic's Signature                          Date