

# Student Behavior Flow Chart

CONCERNING BEHAVIOR	DISRUPTIVE BEHAVIOR	THREATENING BEHAVIOR	1.B.1 AND 1.B.3 (HARASSMENT/DISCRIMINATION/ SEXUAL VIOLENCE)
<b>EXAMPLES OF BEHAVIOR</b>	<b>EXAMPLES OF BEHAVIOR</b>	<b>EXAMPLES OF BEHAVIOR</b>	<b>EXAMPLES OF BEHAVIOR</b>
Academic Concerns: Missing class, poor academic performance Non-academic Concerns: change in behavior, excessive crying, irritability, social isolation, hopelessness, suicidal thoughts	Excessive talking during class etc. and disregarding instructor requests; raising voices, rough-housing, damaging property, etc. in or out of the classroom.	Threat of imminent harm whether it be written, verbal or sensed, to self or others, physical violence, possession of weapon and/or damage to property, etc.	Sexual violence, sexual harassment, and other types of harassment including harassment based on sex, race, age, disability, color, creed, national origin, religion, sexual orientation, gender identity, gender expression, marital status, or status with regard to public assistance.
<b>ACTION:</b>	<b>ACTION:</b>	<b>ACTION:</b>	<b>ACTION:</b>
<b>Submit Early Alert</b> Minor concerns regarding academic performance and/or uncharacteristic behavior.  Note: Not pursued if students do not respond. Use BIT ticket for progressively more concerning behavior and behaviors requiring prompt attention.	<b>Direct student to leave class.</b> Follow up with email/phone call to student and respective academic dean.  <b>Non-Classroom Setting.</b> Assess situation and respond (e.g., seek help, call, send individual for assistance, etc.)  <b>Complete BIT Ticket for the Behavior Intervention Team.</b> <ul style="list-style-type: none"> <li>Use GroupLink System</li> </ul>	<h2 style="color: red;">Call 9-1-1</h2>	<b>Harassment/Discrimination -</b> Report to College Designated Officer (Human Resources Director).  <b>Sexual Violence -</b> Report to law enforcement immediately. Then report to campus Title IX Coordinator (Human Resources Director), or a Campus Security Authority (CSA). CSAs are any employee responsible for oversight of student activities including coaches, student life/club advisors, supervisors, etc.
<b>Or</b>	<b>And/Or Progressive to fit severity</b>	<b>And</b>	
<b>Complete BIT Ticket for the Behavior Intervention Team.</b> <ul style="list-style-type: none"> <li>Use GroupLink System</li> <li>In the case of talk of suicide use BIT or contact counselor or crisis line directly.</li> </ul>	<b>Contact designated personnel using the Campus Admin line.</b>	<b>Once 9-1-1 is called, use the Campus Admin Line to report the incident.</b>  <b>If imminent harm to self is a concern, call a counselor and/or administrator. Do not leave individual alone.</b>	

CONCERNING BEHAVIOR	DISRUPTIVE BEHAVIOR	THREATENING BEHAVIOR	1.B.1 AND 1.B.3 (SEXUAL VIOLENCE/ HARASSMENT/ DISCRIMINATION)
<p style="text-align: center;"><b>Or</b></p> <p><b>Refer to/Notify Counselor</b></p> <p><u>TRF Campus</u> Kelsy Blowers Ext. 8543 Office 525G</p> <p><u>EGF Campus</u> Shelley Cervantes Ext. 2401 Office 110</p> <p><u>24/7 Crisis Line:</u> 800-282-5005</p>	<p><b>CAMPUS ADMIN LINE</b> <u>TRF Campus: 218-683-2788</u> Mike Curfman, Campus Dean Clinton Castle, Facilities Director Cory Feller, Safety Coordinator Jim Retka, Dean/Athletic Director and Student Conduct Officer Curtis Zoller, Dean of Aerospace</p> <p><u>EGF Campus: 218-793-8888</u> Jodi Stauss-Stassen, Campus Dean Brian Huschle, Provost Bob Gooden, Facilities Director Mary Fontes, Dean of Student Affairs and Student Conduct Officer</p> <p><u>Aerospace Site: 218-683-2788</u> Curtis Zoller, Dean of Aerospace Mike Curfman, Campus Dean Clinton Castle, Facilities Director Cory Feller, Safety Coordinator Jim Retka, Dean/Athletic Director and Student Conduct Officer</p> <p>If line is not answered, all extensions are forwarded to the college receptionist at ext. 2800.</p> <p><b>File Report with Law Enforcement</b> (damaged property)</p>	<p><b>CAMPUS ADMIN LINE</b> <u>TRF Campus: 218-683-2788</u> Mike Curfman, Campus Dean Clinton Castle, Facilities Director Cory Feller, Safety Coordinator Jim Retka, Dean/Athletic Director and Student Conduct Officer Curtis Zoller, Dean of Aerospace</p> <p><u>EGF Campus: 218-793-8888</u> Jodi Stauss-Stassen, Campus Dean Brian Huschle, Provost Bob Gooden, Facilities Director Mary Fontes, Dean of Student Affairs and Student Conduct Officer</p> <p><u>Aerospace Site: 218-683-2788</u> Curtis Zoller, Dean of Aerospace Mike Curfman, Campus Dean Clinton Castle, Facilities Director Cory Feller, Safety Coordinator Jim Retka, Dean/Athletic Director and Student Conduct Officer</p> <p>If line is not answered, all extensions are forwarded to the college receptionist at ext. 2800.</p>	
<b>CAMPUS ATTENDANTS (EVENING HOURS)</b>			
<p><b>Campus Attendants – TRF</b></p> <p>218-684-5915 218-684-5916</p> <p><b>Campus Attendant – EGF</b> 218-791-0469</p>	<p><b>Campus Attendant Schedule:</b></p> <p>Mon –Thurs 5:00 pm – 10:00 pm When classes are in session.</p>	<p><b>Campus Attendant (CA) Activities:</b></p> <ul style="list-style-type: none"> <li>▪ Monitor campus buildings/grounds</li> <li>▪ Escort students/employees to vehicles</li> <li>▪ Report incident/behaviors to Cas</li> </ul>	