

HOW TO CREATE A NEW ACCOUNT

If you are not a current user on www.atitesting.com, you must create a new account to access the student portal or to make a purchase from ATI's online store. Follow the steps below to create a new account.

The screenshot shows the ATI Nursing Education homepage. In the top right corner, there are three links: 'Create Account', 'Online Store', and 'Contact Us'. The 'Create Account' link is highlighted with a red rectangular box. A yellow arrow points from this box to the right, towards the first instruction box.

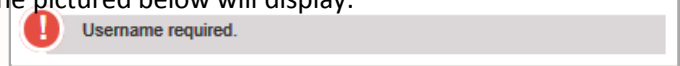
From the atitesting.com home page, click **Create Account**.

The screenshot shows the 'Sign In Info' page. It has a title 'Sign In Info' and a 'CLOSE' button. Below the title are five required fields: 'Username*', 'Password*', 'Confirm Password*', 'Email Address*', and 'Confirm Email Address*'. The 'Username*' field is highlighted with a red rectangular box. A yellow arrow points from this box to the right, towards the second instruction box. At the bottom, there are 'CANCEL' and 'CONTINUE' buttons, with 'Step 1 of 7' in between.

On the Sign In Info page, enter the account information that you will use to sign in to your account or to recover your account.

You must enter valid information into all the fields on this screen before you can proceed.

If your entry is not accepted, an error message similar to the one pictured below will display.



Reenter your information. When your entry is accepted, the message will disappear.

The screenshot shows the 'Security Questions' page. It has a title 'Security Questions' and a 'CLOSE' button. Below the title are three required questions: 'Security Question 1*', 'Security Question 2*', and 'Security Question 3*'. Each question has a dropdown menu and an 'Answer' field. The first dropdown menu, which contains the text 'What is your favorite food?', is highlighted with a red rectangular box. A yellow arrow points from this box to the right, towards the third instruction box. At the bottom, there are 'PREVIOUS' and 'CONTINUE' buttons, with 'Step 2 of 7' in between.

On the Security Questions page, select three different security questions, one from each list and enter your answer for each. Be sure to record your questions and answers for your future reference, in case you need to recover your account or you cannot remember your password.

Click **Continue** to enter your personal information.

Personal Info CLOSE

Required*

First Name* MI Last Name*

Address 1* Address 2

City* ZIP/Postal Code*

Country* State/Province*

Phone

(nnn) nnn-nnnn

PREVIOUS Step 3 of 7 CONTINUE

On the Personal Info page, enter your contact information. The following fields are required:

- First Name
- Last Name
- Address 1
- City
- ZIP/Postal Code
- Country
- State/Province

Click **Continue** to enter your Institution information.

Institution Info CLOSE

Required*

Institution*

Student ID

Credentials

PhD, RN, BSN, MSN, MS, NP, AACN

Non-degree seeking

Expected Graduation Date*

MM/DD/YYYY

PREVIOUS Step 4 of 7 CONTINUE

On the Institution Info page, select an Institution from the list and if you are seeking a degree, enter a date in *Expected Graduation Date*. All other fields are optional.

Click **Continue** to enter your Demographic Info.

For Northland Community & Technical College Practical Nursing Program, choose:

NCTC TRF PN or NCTC EGF PN & Distance

for the institution (for which ever campus you are applying for). It is NOT Northland or Pioneers, etc.

Demographic Info CLOSE

Required*

Gender

Birth Date*

MM/DD/YYYY

Race Caucasian/White

African American/Black

Native American

Hispanic

Asian

Other

Primary Language

PREVIOUS Step 5 of 7 CONTINUE

On the Demographic Info page, enter your *Gender, Birth Date, Race, and Primary Language* information. Only *Birth Date* is required.

Click **Continue** to go to Subscription, Updates & Notes.

On the Subscription, Updates & Notes page, read the Subscription, Updates & Notes information.

If you agree to allow ATI to share your information under the terms presented on this screen, select the **Yes, I consent** check box.

Click **Continue** to go to User Terms and Conditions.

On the User Terms and Conditions page, read the information under User Terms and Conditions.

Then select the **Yes, I Agree** check box to acknowledge that you have read the ATI User Terms and Conditions and agree to be bound by them.

Click **Previous** if you want to change any of the information you have entered for your new account.

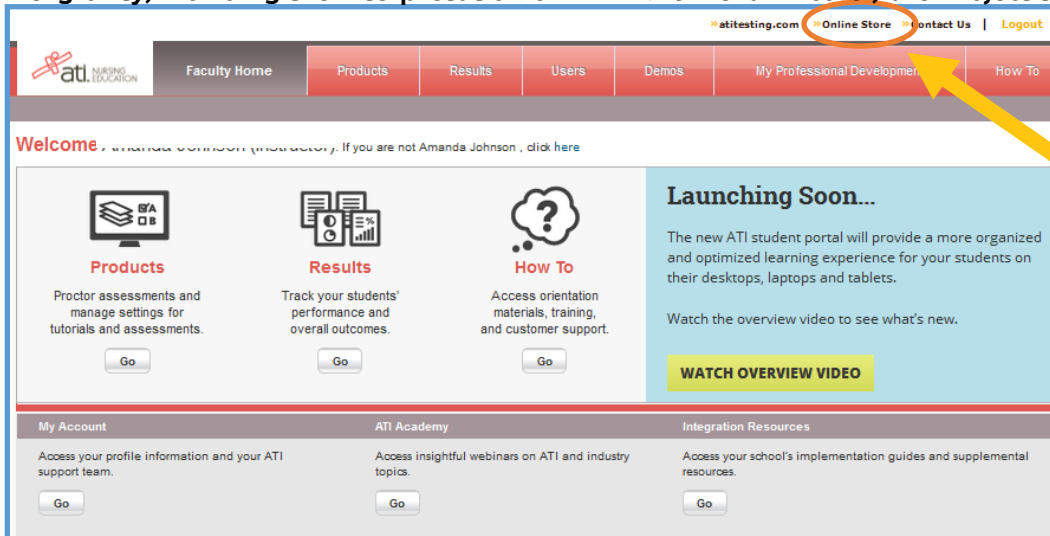
Click **Register** when you are finished creating your account.

The Sign On window displays and your new Username is filled in for you. Enter your Password and click **GO** to launch the Student Home page.

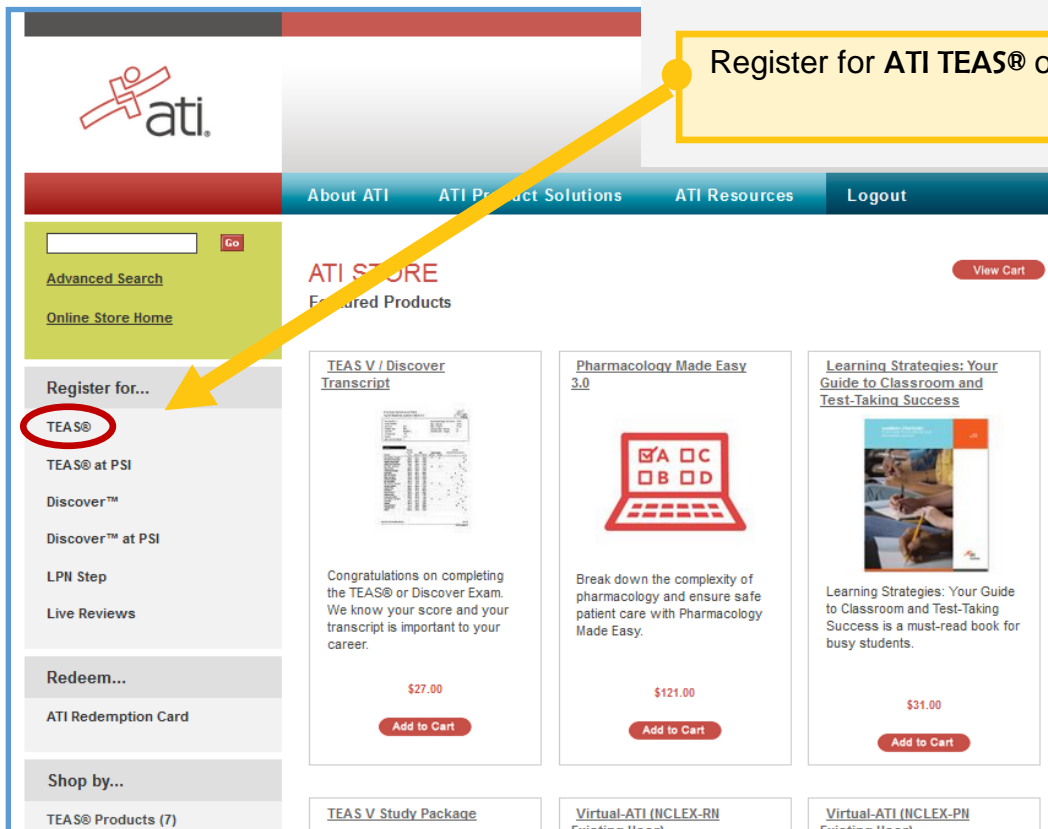
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How To Schedule the ATI TEAS® Exam

- The ATI TEAS® is available in proctored computer labs on the EGF and TRF Northland Community and Technical College (NCTC) campus. Applicants are allowed to take the ATI TEAS® once per semester. You must Create an Account at www.atitesting.com prior to scheduling. If you haven't already created an account, please see instructions on "How to Create a New Account".
- Registration for the ATI TEAS® is conducted through an on-line registration system located at the ATI Website. Students will need to register themselves to make their appointment through the ATI website.
- Students must achieve a minimum Adjusted Individual Total Score of 50% to be considered for eligibility to enter PNSG practical Nursing courses. If a student's ATI TEAS® scores indicate that they are at-risk for success in the program, they may be declined program entry. Guidelines for determination of program eligibility, including the interpretation of ATI TEAS® exam scores, are subject to change.



Click on 'Online Store' at the top of the page.



Register for ATI TEAS® on the left side of the page.

***Do NOT Select:**
'Register for TEAS with PSI'.

This is not for the EGF or TRF main testing centers, and it may cost more. If all test dates are full on both the EGF and TRF test dates, then you may have to choose this route and go somewhere else to take the ATI TEAS® exam.

How To Schedule the ATI TEAS® Exam

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REGISTRATION

Please select the city and state and then click Next.

Program Type	TEAS for Nursing Students
Country	USA
State	Minnesota
City	Please Choose a City...

[Cancel](#) [Next](#)

The schools listed above reflect a small number of the institutions currently offering the TEAS test. These schools have elected registration and payment through our website. If you do not see your school listed here please contact them to find out how to register.

If you have been referred to our website by your institution but do not see them listed above, you may consider taking the TEAS exam as an alternative. Additional information about PSI can be found [here](#).

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Choose the following from the drop down menus:

Program Type:

TEAS for Nursing Students

(The ATI TEAS® for Allied Health AH is NOT for nursing students)

Country: **USA**

State: **Minnesota**

City: **East Grand Forks, or Thief River Falls**

Click 'Next' when finished

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BROWSE SESSIONS

Location	All Sites	State/Province	Minnesota
		City	East Grand Forks

1/22/2016, Friday, 12:00 PM - 4:00 PM

Northland Comm & Tech EGF Campus TEAS V East Grand Forks, MN

[Learn More](#) [Register](#)

Click on 'Register' for the date and time you want to take the ATI TEAS® exam.

This exam is for NCTC applicants only! If you are NOT an applicant to NCTC, DO NOT register for this exam. I understand all TEAS test registrations are final and will not be rescheduled or refunded.

[Yes](#) [No](#)


'This exam is for NCTC applicants only! If you are not an applicant to NCTC, DO NOT register for this exam. I understand all ATI TEAS® test registrations are final and will not be rescheduled or refunded.'

How To Schedule the ATI TEAS® Exam

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YOUR SHOPPING CART

[Continue Shopping](#) [Check Out](#)

Remove	Item	Quantity	Price	Total
Remove this Item	 TEAS SELF PAY Item# TEAS SELF PAY Location: Northland Comm & Tech EGF Campus TEAS V Time: 2/17/2016 10:30:00 AM - 2/17/2016 2:30:00 PM	1	\$76.00	\$76.00

Additional	Description
Coupons and Promotions	Coupons and Promotions can be applied at the payment step.
Taxes	Taxes will be calculated when you enter your billing information.
Shipping	Final Shipping amount will be calculated for selected shipping method and address.

Subtotal \$76.00
Discount -\$0.00
Total \$76.00

[Continue Shopping](#) [Check Out](#)

ATI Does Not Offer Returns. Damaged or defective products will be replaced if sent back to ATI within 30 days of purchase. Please call Customer Service at 1.800.667.7531 for more details.

Review your order and proceed to check out.

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SECURE CHECKOUT

1: Enter Your Address 2: Enter Your Payment Details

Enter your billing and shipping address. Your billing address should match the address on your credit card.

Billing Address

First Name
Middle Initial
Last Name
Company Name
Campus Name
Phone Number
Email Address
Street 1
Street 2
Street 3
City
State
Postal Code
Country

Shipping Address is same as Billing

[Back](#) [Proceed to Payment Details](#)

Review your 'Billing Address'

Your billing address should match the address on your credit card.

How To Schedule the ATI TEAS® Exam

SECURE CHECKOUT

1: Enter Your Address 2: Enter Your Payment Details

Please review your order and provide payment information to complete your purchase.

Note: Shipping to Hawaii or Alaska, or to any country other than the U.S., requires that you choose the Priority Mail USPS option. No orders are shipped on Saturday, Sunday, or any federal holiday.

Order Information





Item	Qty	Price	Total
TEAS SELF PAY			
Item# TEAS SELF PAY Location: Northland Comm & Tech EGF Campus TEAS V Time: 1/22/2016 12:00:00 PM - 1/22/2016 4:00:00 PM	1	\$78.00	\$78.00
Merchandise Subtotal:			\$78.00
Ship By:			Electronic Delivery
Promotion Code:			<input type="text"/> <input type="button" value="Apply Code"/>
Discount:			-\$0.00
Tax :			\$5.23
Shipping:			\$0.00
Total:			\$81.23

Payment Information

Payment Method

Billing Address
Amanda Johnson
2022 Central Ave NE
East Grand Forks MN 56716
US
Tel: 218-793-2435
E-Mail: amanda.johnson@northlandcollege.edu

[Edit Address](#)

Card Number    

Expiration Date -- Month -- -- Year --

Security Code

I have reviewed my order carefully and confirm that it is accurate and complete. I understand that this order, once submitted, is non-cancellable and no returns, refunds or credits are available for this purchase. Please call Customer Service at 1.800.667.7531 for additional questions. Note: You will not be able to submit your order if this box is not checked.

Proceed to Check Out:

You will need your Debit/Credit card. Remember to read over the confirmation page after you submit your order. (Please show up at least 15 minutes before the exam start time.)

***Once your order has been submitted, it is non-cancellable and no returns, refunds or credits are available for this purchase. Please call Customer Service at 1.800.667.7531 for additional questions. Note: You will not be able to submit your order if this box is not checked.**