



Northland Community & Technical College Student Affairs Meeting Minutes

April 6, 2010

1:30 PM

Room # 115 EGF, # 545 TRF, POLY COM

Attendees: Julie Fenning, Mark Johnson, Brian Huschle, Shannon Nelson, Andrea Moses, Jo Schill, Kate Schmalenberg, Kent Hanson, Marna Klug, Mary Fontes, Maureen O'Connell, Nicolas Thompson, Nicole Hagen, Pam Schorsch, Susan Harrie, Dean Dalen, Eugene Klinke, Gerald Schulte, Jodi Halsa, Lisa Bottem, Nicki Carlson, Rocky Ammerman, Steve Crittenden, Tara Harstad, Pat Amiot and Jennifer Donarski (recorder)

Topic	Responsible Party	Discussion/Outcome
Good News		Safety:
Announcements	Mary	<p>Program Announcements:</p> <p><u>Phlebotomy</u>-Since we did accept students the program will start this Fall. The classes will take place in the evening.</p> <p><u>Health Unit Coordinator and Health & Fitness Specialist</u>-Do not advertise these 2 programs as of yet. They are approved but not ready to go.</p> <p><u>UAS</u>- The target date for this program is Spring 2011 for a pilot group. A description will be put together to more easily inform the students about this program.</p>
Follow-up	Brian	<p>NCA Update: The HLC representatives will be here April 26-28. They will be on the EGF campus all day Monday and in TRF all day on Tuesday. Also they will be at EGF briefly on Wednesday. Please read through the NCA emails that have been sent out. In addition to that task you will also need to read the Self Study which is located in D2L. In the event that you cannot read the entire study it is important to at least read through the summary. The master schedule will be out next week outlining the assignments of the representatives. There will be many meetings facilitated and most will be polycom. Some of those meetings will be with different college committees. Please make sure to attend if you are in a committee. Also there is an open meeting for support staff and your attendance would be appreciated.</p>

New	Shannon Nelson Pat Amiot Mark Johnson Mary Jenny	<p>Liberal Arts Two-Year Rotation: Attachment: A liberal arts rotation will be available on our website for students that will list all of the liberal arts courses and what semesters and locations they are offered. This will be a PDF document that may be linked to all course description pages or on the liberal arts program page. Suggestions were given to Shannon for reader-ease of the document.</p> <p>Professional Development Update: Northland employees are being given the opportunity for Continuous Improvement via the convenience of our own campus. All appointments must be sent up through Julie Fenning. There are specific licensed computers that need to be used for training, Training days are Tuesday and Wednesday in TRF and Tuesday and Thursday in EGF.</p> <p>New Media Program: There are a lot of employment opportunities for this program. Following is a list of what can be done with this degree: Radio or Television Broadcasting, Web Design & Content Creation, Public Relations & Marketing, Digital Filmmaking, Advertising, eCommerce, Journalism. There is a wonderful description of this program on our website and is written as follows: New Media is the convergence of audio, video and written media, delivered on the web or mobile devices. New Media distribution is focused on webcasting and podcasting. New Media graduates are prepared for work in traditional media fields of broadcast and print, and as communications specialists in small business, manufacturing, health care, education and government. The Center for New Media offers training in digital photography, web design, video and audio acquisition and editing.</p> <p>Admissions Procedure 2020P: Our current acceptance letter states the student will be accepted pending the items on the checklist. Mary will check with Mike Lopez to see if the wording on our acceptance letter is satisfactory.</p> <p>Ability to Benefit 2025: Besides what is currently in policy If students come to us with 6 college credits not including developmental areas can be admitted to the college.</p> <p>Academic Improvement Form: Feedback: Please e-mail Jenny with any suggestions on changes to the form.</p>
Cabinet Update	Steve/Mary	<p>Community Forums: A community forum will be made to notify the community of changes and updates at the college.</p> <p>Tuition Increase: Anne Temte met with students regarding a tuition increase. The increase will likely be 3-4%. Also if you see any signs saying we are not raising tuition please discard them.</p>
Area updates	Gene Gerald	<p>Enrollment Management: Nic gave an update on the Career Expo which will be next week on the EGF campus. We need more participants on the student panel.</p> <p>Financial Aid: For Stafford loans the banks are out and the Federal Government is in. Most Students will not notice especially new students. Pell Grant will be available to students that had awards in Fall and Spring, and also to new students who qualify if they take 6 credits or more. Summer award letters will be sent out when ISRS is set up. The approximate date for summer disbursal is June 16th.</p>

	<p>Dean</p> <p>Rocky</p> <p>Paul/Steve</p>	<p>Learning Services: The first assessment group came in yesterday at the TRF campus. EGF will start next Tuesday. If you have not done so please put the AOR dates on your calendar. The Perkin's Grant has been worked on heavily.</p> <p>Registrar's Office: Registration numbers are slightly down for the Summer but up for the Fall. Please remember that reciprocity holds will be put out for all ND and WI residents. Please do not override this hold.</p> <p>Student Athletics: Student life completed the budget in TRF. The EGF group will be getting together on April 8. Also Guy Finstrom, NCTC head women's basketball coach has been named District H Women's Division III Coach of the Year by the National Junior College Athletic Association.</p>
<p>Campus Related Issues: 15 minutes</p>		<p>TRF: Bonding: TRF discussed the facilities updates as result of bonding funds. Areas included: New Media Center, Commons updates, other classroom updates, etc.</p> <p>EGF: CVIC Tours: You can do a tour on selected days. They are partnering with us and are moving from crisis to prevention.</p> <p>Veteran's Van: The van was in EGF and made the news (WDAY). It's to provide mobile assistance to returning vets and families.</p> <p>Vanessa Martell came to discuss her Musical Experience course which is being offered this fall. This introductory music course covers music history in a unique way, giving the students a more engaging approach to study of music. They will look at music through dance, movies, stage, and religious ceremonies to name a few and cover history as they experience music in these forms.</p>