Retention Meeting Agenda
TRF Room 735 and EGF Room 301
Monday, February 22, 2016; 3:00 – 4:30 pm

Student Members: Michaela Current, Mackenzie Kruta

<table>
<thead>
<tr>
<th>Topic</th>
<th>Responsible Party</th>
<th>Discussion/Outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSINESS</td>
<td></td>
<td></td>
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<tr>
<td>Activity/Strategy Discussion</td>
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<tr>
<td>1. CTF Initiative - Advising</td>
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<td>Initiative 1.1.2 – Convene campus-based <strong>advising</strong> work group that researches advising best practices and develops specific recommendations for strengthening advising</td>
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**Progress and Next Steps (Advising)**
We will continue to move forward with recommendations for Charting the Future (CTF) initiative. We already began work on advising a while back – 1) to roll out mandatory access codes, and 2) program-specific advising, prior to CTF coming out with advising being one of the areas of focus. We will stay the course and continue to move forward with our two strategies and report out the data and provide updates at Retention Task Group meetings.

Dr. Bona provided a summary of where the group is at with advising in a CTF progress report that he sent to the system office. A summary of where we are at in the process is attached to the minutes. We will review continue to monitor advisee/advisor load based on other duties assigned.

Nicki keeps track of and updates major 01 advisor list. Mary, Lisa, and Nicki are working on cleaning up the list. Moving from Oracle is slow going, but Nicki has moved many records already.
Carey sent an email to task groups/committees to have them identify what they have been, are, or will be working on as part of the strategies mentioned in the Academic Master Plan (AMP).

Advisor training is a continued effort. The Grad planner was not a good tool and we will be looking for something different. Hobson is expensive, at about $60,000. We will be moving forward with Blue Leap to roll out the ecommunication sequence that we want to roll out. Oracle Service Cloud(RightNow) and Blue Leap are more affordable than Hobson’s Connect.

**Advisor training** - A recent poverty in-service session offered ideas on how to serve students in poverty. We need to keep the conversation going. This will be a separate meeting outside from the Student Affairs meetings. **Action:** Mary will schedule a time and send out notice.

2. **AMP Strategies for Retention Task Group**
   - Reviewed AMP
     - Goal 1: Improve Recruiting and Retention Strategies (p. 24-26),
       - **Strategy 1.1.1 Adult Learning Network**-hoping to get approved
       - **Strategy 1.1.6** The College should pursue opportunities such as Upward Bound when the RFP cycle opens. Send to grant team.

     Goal 7: Increase Formal Contact between Faculty/Staff and Students (p. 34-36)
     - It was suggested that having faculty from Northland teach in the schools would be something to consider. Making early connections with students that continue through graduation was suggested.
     - **Strategy 7.2 1-3 Program Specific Advising Model and Access Code Continuation** Review persistence and completion rates at the next meeting.
     - **Strategy 7.3.1-3** Reviewed AIP process. 1. Currently place a HOLD on a probation student’s record for an AIP, 2. Need to discuss regarding AIP model expanding to Warning students (Place on an Advisor meeting and/or student affairs meeting).

**What currently happens:**
- Email is sent out to advisors with lists.
- Currently enrolled who are on Warning are at the mercy of who is able to get a hold of him/her.
- Kelsy is currently placing a HOLD on his/her account before they come back.
- Question is... Will we be able to require for ALL before they come back? Some may already be registered for classes.
Goal 11: Satisfy the unique needs of diverse groups and uphold the rights of all members of the community (p. 42-44).

Strategy 11.1.1 CCSSE/SENSE information We may be able to gain some information about current students through the SENSE/CCSSE data. It was recommended when we receive the new CCSSE data that Mary and Jodi facilitate a discussion with various constituent groups (retention task group, student affairs, academic leaders, etc.)

Strategy 11.1.2 Counselor access Speak to the counselors about how they are promoting their services in the college.

Strategy 11.1.3 Individualized Advising Services The department moved to Program-Specific advising model. Seen as or lends itself to an individualized approach.

Strategy 11.1.4 Financial Aid – review for clarity and ease of navigation Send to financial aid department to make information as clear as possible and as easy to navigate. May involve students to review and give feedback.

Goal 14: Improve communication about professional development options (p. 47-50)

Strategy 14.3 Advisor Training The college registrar has and will continue the advisor training sessions and include topics as identified.

Strategy 14.8 Professional Development Opportunities will be added to the student affairs agenda for promotion as they come forward.

Goal 21: Understand and value community input relative to college programs, services, and student opportunities (p. 72-73).

Strategy 21.3.1 Identification of areas of student life that our communities impact Do we provide adequate information about housing requirements, extra-curricular activities, athletics, community activities transportation, and volunteer organizations for students? Need to develop or provide information readily accessible and up to date on the college website.


• Discuss strategies and identify a) those that have been implemented, and b) those to be placed on a list to be implemented.

3. C2C Strategies (Attachment)

• Data to compare suspension and probation over time.

We have the data for the C2C project attached. It is very promising.

Summary of the data:
**Spring Comparisons** – We went from 19% (sp2011) of the total population being on Warning, Suspension, or Probation to 13% (sp2015).

**Summer Comparisons** – We went from 17% (su2011) of the total population being on Warning, Suspension, or Probation to 16% (su2014).

**Fall Comparisons** – We went from 20% (f2010) of the total population being on Warning, Suspension, or Probation to 13% (f2015).

**Analysis:** Went from 20% to 13: in a span of 6 years. A drop in 7% over time of the total number of students who were on warning, suspension, or probation.

**Action:** Mary will locate the Persistence and Completion Rates for Northland that we have gathered over time and the task group will review at the next meeting.

**eLearning Committee** – They are also reviewing the AMP and updating their annual work plan. They have identified a strategy to promote the use of best practices when working with students in an online advising capacity. There have been a few webexes identified but nothing purchased at this point. Kelsy also has brought some advisors together who advise online program students. More to follow with this item.

**CTF Financial Literacy** – Will send to Gerald Schulte for review and comment.

| Next Meeting Date | Monday, March 28, 2016, 2-3:30 pm, Rm 149(EGF), Rm 601(TRF) |