



Northland Community & Technical College Developmental Education Meeting

November 23, 2010

2:00 pm.

Polycom – TRF Room 545/EGF Room 115

MINUTES

Attendees: Norma Konschak, Dean Dalen, Lynell Wayne, Mary Dyrud, Tracy Boman, Brian Huschle, Farah Rahnama, Ellen Brehmer and Lori Johnson, Recorder
 Guest: Scott Godfrey

Topic	Responsible Party	Discussion/Outcome
Call to order		2:00 pm.
1. Policy 3340-Assessment for Course Placement Policy	Norma	<p>Norma opened discussion on the motion made at last meeting to change the policy to require a minimum reading score of ____ (score to be determined) before students are allowed to register for any further classes. Discussion was held on wording of policy change. This wording will be submitted to AASC for approval:</p> <p><i>Students whose Reading Comprehension Accuplacer score is below ____; will be required to register for a developmental reading course in their first semester. It is expected that the student will pass reading with a C or better. Students who do not achieve a C or better in the developmental reading course will not be allowed to register for any courses in subsequent semesters.</i></p> <p><i>Students who do not earn a C in Reading will have to remediate their reading skills through available resources including but not limited to, NCTC Learning Services, and Adult Basic Education services.</i></p>

2. Work Plan	Scott Godfrey	<p>Scott shared his views on the committee work plan.</p> <p>Work plan item: Strategy a.: Increase Retention Rates</p> <p>1) Develop evaluation plan for Dev. Ed</p> <p>A) Compare NCTC to other institutions:</p> <ul style="list-style-type: none"> • Committee will look at Reading this year as a focus. <ul style="list-style-type: none"> ○ Report on evaluation of results <p>B) “self-study”:</p> <ul style="list-style-type: none"> • Committee will update on progress of self-study <ul style="list-style-type: none"> ○ Provide link to completed self-study report <p>Work plan item: Strategy b: Increase Graduation Rates</p> <p>1) Investigate alternative developmental course offerings</p> <p>A) A multi-course ENGL/READ series – 2</p> <ul style="list-style-type: none"> • Reporting good – may want to document with link to meeting minutes. <p>B) I-BEST approach – Washington State</p> <ul style="list-style-type: none"> • Report on data results <p>C) Bridge from ABE</p> <ul style="list-style-type: none"> • Continue to update results – link meeting minutes <p>Scott suggested steps to follow for work plan:</p> <ol style="list-style-type: none"> 1. Define 2. Data Gathering 3. Data Analysis 4. Report (update work plan with results)
3. Developmental Education Initiative	Norma	Will discuss at the next meeting.
4. Next Meeting Agenda for Next Meeting		<p>Lori will send out a “Doodle” poll to schedule the next meeting to be held in January.</p> <ol style="list-style-type: none"> 1. Invite Reading instructors, including Jane Anderson, to get their input on proposed policy change. 2. Developmental Education Initiative.
Adjourned		2:55 pm.