



Northland Community & Technical College Developmental Education Meeting

October 26, 2010

2:00 pm.

Polycom – TRF Room 545/EGF Room 115

MINUTES

Attendees: Norma Konschak, Dean Dalen, Lynell Wayne, Mary Dyrud, Brian Huschle, Farah Rahnama, Ellen Brehmer and Lori Johnson, Recorder
Absent: Tracy Boman

Topic	Responsible Party	Discussion/Outcome
Call to order		2:00 pm.
1. Work Plan	Scott Godfrey	Scott Godfrey was scheduled to talk about the work plan but was unable to attend the meeting. Tabled until next meeting. Scott will be invited again.
2. Policy 3340-Assessment for Course Placement Policy	Norma	<p>Norma distributed a copy of policy to committee members for review. Noted change made in policy:</p> <p style="text-align: center;"><i>“Students achieving scores below the established minimums must <u>should</u> register and successfully complete at least one developmental course each semester until they have completed all required developmental courses.”</i></p> <p>Policy was discussed at length by the committee:</p> <ul style="list-style-type: none"> • Reinstate “HOLD” not allowing students to drop course without advisor approval. • Retake policy? <ul style="list-style-type: none"> ○ TRF works with Learning Center before allowing retake ○ EGF works with Adult Basic Ed before allowing retake • Students seem to do better with math courses • Reading is more of a problem for students

		<ul style="list-style-type: none"> ○ Offer two levels of fundamentals <ul style="list-style-type: none"> ▪ 080 ▪ 090 ○ Extreme level differences separate 080 and 090 ○ Minimum scores <ul style="list-style-type: none"> ▪ 50-Reading ▪ 55-Sentence Skills ▪ ____-Math ● Change policy to require reading score of ____% before going any further. Must pass reading before other developmental courses. <ul style="list-style-type: none"> ○ Brian Huschle made motion to change policy as set forth above ○ Dean Dalen seconded motion ○ All agreed. ○ Norma will make recommendation to AASC. ● Work with Trade programs to make sure they require their students to complete developmental courses.
3. Developmental Education Initiative	Norma	Norma provided a copy of a stimulus funds proposal: "Evaluation & Redesign of Developmental Education at NCTC". Will discuss at the next meeting.
4. Next Meeting Agenda for Next Meeting		<p>The next meeting will be held on Tuesday, November 23rd at 2:00 pm. via polycom-TRF-Room 545/EGF-Room 115.</p> <ol style="list-style-type: none"> 1. Committee Work Plan – Scott Godfrey will be invited. 2. Developmental Education Initiative.
Adjourned		2:50 pm.