

Academic Affairs & Standards Committee

December 9, 2015 9--12 pm

EGF 149 -- TRF 601

Present: Kathy Huschle, Karl Ohrn, Mary Fontes (Jodi Stassen), Andy Mueller, Jack Haymond, Don Fischer, Erin Almie, Brian Huschle, Lisa Bottem, Brian Suckow, Kari Koenig, Curtis Zoller, Jon Beck, Carey Castle (Mike Curfman)

Absent: Kate Schmalenberg, Linda Samuelson, Jim Retka

Approval of Minutes

The November minutes were approved as recorded.

Program Changes

Vote	Programs	Discussion
Approved	Computer Aided Design Certificate 16 cr EGF Need MnSCU approval	Add delivery site of TRF
Approved	Welding Process Technology Certificate 17 cr TRF MnSCU approved 3-8-2016	Drop Total Program cr to 16 cr Effective Fall 2016 Drop FYEC 1110 Pathways to Success 1 cr Drop WELD 1100 Weld Orientation 1 cr Drop WELD 1102 Weld Fundamentals 3 cr Drop WELD 1110 Blueprint Reading 2 cr Add WELD 1117 Gas Tungsten Arc Weld 3 cr Add WELD 1123 Fabrication Math 2 cr Add WELD 1124 Cutting Processes 1 cr
Approved	Welding Process Technology Diploma 34 cr TRF MnSCU approved 3-8-2016	Drop Total Program cr to 33 cr Effective Fall 2016 Drop FYEC 1110 Pathways to Success 1 cr Drop WELD 1100 Weld Orientation 1 cr Drop WELD 1102 Weld Fundamentals 3 cr Drop WELD 1112 Advanced SMAW 4 cr Drop WELD 1114 Basic Fabrication 4 cr Drop WELD 1131 Advanced GMAW 4 cr Drop WELD 1570 Welding Internship 2 cr Add CRLT 2103 Job Seeking & Keeping 1 cr Add WELD 1106 Flux Cored Arc Welding 2 cr Add WELD 1107 GTAW 3 cr Add WELD 1108 GMAW 4 cr Add WELD 1109 Welding Fabrication 4 cr Add WELD 1123 Fabrication Math 2 cr Add WELD 1124 Cutting Processes 1 cr Add WELD 1150 Weld Process Qualification 1 cr

Course Changes

Vote	Course	Discussion
Tabled	AUMO 2231 Independent Study Lab	ILO's updated – review validity of course
Tabled	ELTR 2313 Electronic Components II	Spell out acronyms
Tabled	ENGL 0090 Applied Technical Writing 3 cr 3/0/0	New course should be 1000 level course.
Tabled	HPER 2245 Elementary Physical Education 3 cr	ILO's updated and change course name
Tabled	MANF 2500 Tools of Quality 2 cr	Needs ILO identified – program missing ILO: 4
Approved	AGRI 2250 Welding I 1 cr 0/1/0	ILO's updated
Approved	ANTH 2201 Physical Anthropology & Archaeology 3 cr	ILO's updated
Approved	AVIA 1801 1-3 cr	ILO's updated change from variable to only 1 cr
Approved	CRJU 1111 Public Safety 3 cr 3/0/0	Inactivate course
Approved	ECON 1110 Prin of Economics 3 cr 3/0/0	ILO's updated
Approved	ELTR 2311, 2315, 2317, 2319, 2321, 2323	ILO's updated
Approved	HIST 2299	ILO's updated
Approved	HPER 1101, 1103, 1110, 1122, 1123, 1125, 1127, 1140, 2240, 2244, 2281	ILO's updated
Approved	HPER 1115 Rock Climbing 1 cr HPER 2241 Responding to Emergencies 2 cr	Inactivate courses
Approved	MANF 1500, 1510, 1520, 1530, 1540	ILO's updated
Approved	SPAN 1101, 1102, 1120, 2201, 2202, 2222	ILO's updated
Approved	STSK 1110 College Success	Inactivate course
Approved	WELD 1123 Fabrication Math 2 cr 2/0/0	ILO's updated change from ILO: 1 to 2

Program Specific Requirements (Standing Agenda Item)

None

Program Plans

The committee discussed where NCTC should store archived programs' semester order plans. Discussion will continue.

BaseCamp

Curtis Zoller demonstrated the basic features of basecamp instead of using dynamic forms for AASC.

Brian Huschle indicated OneNote was expected to be approved by MnSCU in spring semester and questioned if OneNote is similar to BaseCamp. OneNote offers the feature of multiple people making direct changes to a document. BaseCamp does not allow all to make changes, only one designated individual. BaseCamp can easily be used with individuals on and off campus for communication purposes. Curtis suggested adding all AASC members to BaseCamp allowing everyone the opportunity to review the system to determine whether or not this system will support the committee process.

2015-16 Meeting Schedule

Day	Date	Time	Location
Wednesday	Jan 13	1-4 pm	EGF 290 -- TRF 735
Tuesday	Feb 9	1-4 pm	EGF 290 -- TRF 735
Wednesday	March 9	9-12 pm	EGF 149 -- TRF 601
Tuesday	April 12	1-4 pm	EGF 290 -- TRF 735
Wednesday	May 11	1-4 pm	TRF 735