

Academic Affairs & Standards Committee
December 5, 2012 9-12 pm
TRF 735

Present: Kathy Huschle, Jack Haymond, Andy Mueller, Jon Beck, Mary Fontes, Brian Huschle, Barb Forrest, Curtis Peters, Jim Retka, Rocky Ammerman, Steve Crittenden, Don Fischer

Absent: Rob Jung, Kate Schmalenberg, Erin Almlie

Approval of Minutes

The November minutes were approved as recorded.

Program Changes

Vote	Programs	Discussion
Approved	Accounting -- AAS 72 cr EGF E005 MnSCU approved on March 20, 2013	Drop total program credits down to 69 cr Drop ACCT 1132 Computerized Acct II 3 cr Fall 2013 implementation
Approved	Accounting Clerk – Microcomputer Applications Emphasis -- Diploma 48 cr EGF ---- E020 MnSCU approved on March 20, 2013	Drop total program credits down to 45 cr Drop ACCT 1132 Computerized Acct II 3 cr Fall 2013 implementation
Approved	Imagery Analysis – Certificate 30 cr TRF T322	Drop UAST 2110 Foundation of UAS 3 cr Drop IMAG 2103 Macro Imagery Analysis 5 cr Drop IMAG 2203 Micro Imagery Analysis 5 cr Add NSCI 1103 Geology 4 cr Add IMAG 2100 Writing/Presentation 4 cr Add IMAG 2102 Practical IA 5 cr

Course Changes

Vote	Course	Discussion
Tabled	ACCT 1100 Prin of Bookkeeping 3 cr 2/1/0	Change breakout to 3/0/0 – need CCO Remove learner outcome #6
Tabled	ACCT 1108 Busn Math/Calculators 3 cr 2/1/0	Change breakout to 3/0/0 – need CCO
Tabled	ACCT 1124 Spreadsheet Concepts 3 cr 2/1/0	Change breakout to 3/0/0 – need CCO
Tabled	ACCT 1128 Computerized Acct I 3 cr 2/1/0	Change breakout to 3/0/0 – need CCO
Tabled	ACCT 2200 Income Tax 3 cr 2/1/0	Change breakout to 3/0/0 – need CCO
Tabled	ACCT 2204 Intermediate Acct I 4 cr 3/1/0	Change breakout to 4/0/0 – need CCO
Tabled	ACCT 2208 Cost Accounting 3 cr 2/1/0	Change breakout to 3/0/0 – need CCO
Tabled	ACCT 2214 Intermediate Acct II 4 cr 3/1/0	Change breakout to 4/0/0 – need CCO
Tabled	BUSN 2221 Prin of Accounting I 4 cr 3/1/0	Change breakout to 4/0/0 – need CCO Modify learner outcome #7
Tabled	BUSN 2222 Prin of Accounting II 4 cr 3/1/0	Change breakout to 4/0/0 – need CCO8
Approved	IMAG 1100 Imagery Intelligence 3 cr 3/0/0	Update course description, learner outcomes
Approved	IMAG 1101 Remote Sensing 3 cr 3/0/0	Update course description, learner outcomes
Approved	IMAG 1103 Imagery Software & Mapping 4 cr 4/0/0	Update course description, learner outcomes
Approved	IMAG 2100 Writing/Presentation 4 cr 4/0/0	New course
Approved	IMAG 2102 Practical IA 5 cr 5/0/0	New course
Approved	IMAG 2103 Macro Imagery Analysis 5 cr 5/0/0	Inactivate
Approved	IMAG 2203 Micro Imagery Analysis 5 cr 4/1/0	Inactivate
Approved	IMAG 2301 Full Motion Video Analysis 3 cr 3/0/0	Update prerequisites
Approved	IMAG 2305 Practical Imagery Applications 4 cr 4/0/0	Update prerequisites
Approved	EMTP 1160, 1170, 1180 1190	Prerequisites change: EMTP 1142 to EMTP 1144
Approved	FITN 2525 Field Internship 4 cr 0/0/4	Prerequisites change: keep current prerequisites but eliminate corequisites: FITN 2101, 2103, 2503, and HPER 2210

AASC Checklist

Kathy Huschle did not schedule a group meeting. In January, the group will meet to formulate a draft form to be reviewed in February.

Freshman Experience

The task group's recommendation is to use GPS Lifeplan to produce uniformity across the college and will be built into the CCO format. A task group member will present the Freshman Experience course to faculty on each campus.

Liberal Arts Pathways

The 29 Liberal Arts emphasis areas will be narrowed down to 3 plans. The 3 plans will be input to be displayed on the web. The web team will add it to the work plan to change the language to Area of Interest.

Education Course

The task group determined the course Introduction to Education 3 cr 2/0/1 will be developed in CCO format to be presented at the February meeting. The course will be offered in spring 2014. Faculty will develop field experiences with all levels of K-12 education. Students taking the course may be required to complete background check based on the sites policy. MSUM, UND, and BSU are all considering articulating the Intro to Education course.

Institution Learner Outcomes in Common Course Outline

The Assessment and Program Review committee recommended the following:

- remove "ILO—Foundation Skills:" from the front of each ILO in the CCO.
- place (Fulfills ILO: 1, 3) at the beginning of the course description.
- revise CCO to reflect that ILO's are met in courses with appropriately written (i.e. measurable) objectives.
- should be no more than 2 ILO's identified and assessed in any course.
- this is for all courses of 3 cr or more in length. Shorter courses (1-2 cr) may include an ILO, but are not required to have an ILO.

In January, AASC and APR will meet to finalize exactly how the CCO should be updated. Workshops will be offered during spring term for faculty to review and update the CCO with the change implementation to occur over summer.

Course Prerequisite Review

Brian Huschle stated another review of prerequisites will occur when the CCO are reviewed for ILO updates.

2012-13 Meeting Schedule

Day	Date	Time	Location
Tuesday	January 15	1-4 pm	EGF
Wednesday	February 6	1-4 pm	TRF
Tuesday	March 5	9-12 am	EGF
Wednesday	April 3	9-12 am	TRF
Tuesday	May 7	1-4 pm	EGF