

Academic Affairs & Standards Committee
April 10, 2007, 1-4 pm
EGF #315

Present : Kent Hanson, Mike Normandin, Jeff Thomas, Rocky Ammerman, Jack Haymond, Kathy Huschle, Dennis Bedickson, Kathy Olson, David Christian, Danie Packard, Susan Olson, Donna Craigmile, Kate Schmalenberg,

Absent: Curtis Peters

Approval of Minutes

The March minutes were approved as recorded.

Program Changes

Vote	Course	Discussion
Approved	Computer Service/Networking – TRF	Suspend program as of 5/31/2007
Approved	Entrepreneurship – 16 cr Certificate ENTR 1010 Intro to Entrepreneurship 3 cr ENTR 1020 Entrepreneurship Business Plan 3 cr ENTR 1030 Legal Issues & Organ Structure 3 cr ENTR 1040 Marketing for the Entrepreneur 3 cr Technical Electives 4 cr	New program to begin Fall 07
Approved	Industrial Mechanical Maintenance – EGF	Suspend program as of 5/31/2007
Approved	Respiratory Care Practitioner – AAS 66 cr	Suspend program as of 5/31/2007
Approved	Respiratory Therapist – AAS 78cr	Drop Tech Elec 8 cr (from 11 to 3cr) Add HLTH1106 Med Term 2 cr Add HPER1410 CPR/FA 1 cr Add HLTH2002 Pharmacology 2 cr Add CPTR1100 Cmptr Basic 1 cr Add RESP2211 Summer Intern 2 cr Drop Social Elective 3 cr Add PSYC 1105 Intro Psych 3 cr Drop PHIL 1101 Intro Phil 3 cr Add Humanities Elective 3 cr Tony submitted updated paperwork. See prerequisite changes below.
Program Suspended	Mass Communications - AS	Allow students to repeat Audio or Video Practicum for a second semester. Need articulation agreement with BSU updated. Rocky will contact Mark Johnson.

Course Changes

Vote	Course	Discussion
Tabled	BUSN 2201 Intro to Entrepreneurship 3 cr	New course – improve course description and fix in common course outline format. Kent will contact Dennis Sevigny.
Tabled	ECON 1110 Prin of Economics	Generalize the learner outcomes.
Tabled	ENTR 1010 Intro to Entrepreneurship 3 cr ENTR 1020 Entrepreneurship Business Plan 3 cr ENTR 1030 Legal Issues & Organ Structure 3 cr ENTR 1040 Marketing for the Entrepreneur 3 cr ENTR 2010 Intro to Financial Management 3 cr ENTR 2020 Insurance & Risk Mgmt 1 cr ENTR 2030 Personal Finance 2 cr ENTR 2040 Intro to Quickbooks 1 cr ENTR 2041 Intermediate Quickbooks 1 cr ENTR 2050 Entrepreneurial Mgmt 3 cr	All courses must be input into the online common course outline format and all courses will be reviewed again in May.

	ENTR 2070 Independent Study 1 cr	
Approved	ECON 2201 Microeconomics 3 cr ECON 2202 Macroeconomics 3 cr	Updated learner outcomes. Fix a couple typos.
Approved	FITN 1101 Concepts of Physical Fitness	Change prefix to HPER 1110
Approved	MATH 1113 Pre-Calculus 5 cr 5/0/0 MATH 2231 Calculus I 5 cr 5/0/0 MATH 2232 Calculus II 5 cr 5/0/0 MATH 1106 Trigonometry 3 cr 3/0/0	Drop to 4 cr 4/0/0 Drop to 4 cr 4/0/0 Drop to 4 cr 4/0/0 Drop to 2 cr 2/0/0 BSU will accept the 4 cr Calculus I & II courses as equivalents.
Approved	PHYS 1111 General Physics I 4 cr	Course description add: A background in trigonometry is necessary. Change prerequisite to: Appropriate Math Assessment score.
Approved	RESP 2211 Summer Internship 2cr 0/1/1	New course
Approved	Course: prerequisite should be RESP 1104: None RESP 1110: RESP1104, RESP1120, RESP1124, HPER1410 RESP 1120: None RESP 1124: None RESP 2206: RESP1104, RESP1120, RESP1124, HPER1410 RESP 2211: RESP1110, RESP2206 RESP 2212: RESP2211 RESP 2242: RESP2248, RESP2252 RESP 2248: RESP2211 RESP 2252: RESP2211 RESP 2258: RESP2212, RESP2248, RESP2252 RESP 2262: RESP2242, RESP2258 RESP 2266: RESP2242, RESP2258 RESP 2276: RESP2242, RESP2258	Updated course prerequisites based on revised program plan approval above. To be implemented Fall 07 (October)

Institutional Learner Outcomes

During the August pre-service days, faculty will work on the Institutional Learner Outcomes.

Institutional Review Board

David sent the committee the first draft for review last week. David will also send a copy to Shared Governance and the entire faculty body for first reading.

Cut Score

This committee supports the following cut score recommendations that will be presented to the Office of the Chancellor by the state wide Assessment for Course Placement Committee.

Writing – The reading test cut score is 78 for placement into first year college writing courses. If a student scores below 78 on the reading test, student will automatically take the sentence skills test. The cut score on the sentence skills test is 80.

Reading – A minimum score of 78 on the reading test for placement into college level reading.

Math – The cut score criteria are based on entrance into College Algebra. Students must have a minimum score of 76 on the Elementary Algebra test AND a minimum score of 50 on the College Level Math Test. Students who do not meet both criteria would be required to take developmental course/s.

Learner Outcomes

Learner outcome #11 should be deleted in Aviation AAS & Diploma.

#3071 Academic Advising Policy

The committee agreed to make the following change: Advisors are available, instead of Advisors are assigned..... .

Building a Metric

Kent distributed a Building a Metric - What should our expectations be for technical programs?

Some type of metric needs to be established so faculty are aware of the expected enrollment, completion, retention, capacity, and employment for program continuance.

The committee believes the Program Assessment and Review Committee should be developing the metric.

Next Meeting

The next meeting is scheduled for Wednesday, May 9, from 9-12 pm in TRF.