

Academic Affairs & Standards Committee
October 10, 2006, 1-4 pm
EGF #106

Present : Kent Hanson, Mike Normandin, Jeff Thomas, Dennis Bedickson, Rocky Ammerman, Kathy Huschle, Danie Packard, Jack Haymond, Kathy Olson, Curtis Peters, Susan Olson, David Christian

Approval of Minutes

The September minutes were approved with the correction of changing the January meeting date to Wednesday, January 17, 2007.

Chair/Co-Chair Election

Administration will support the co-chair positions for this year and requested one of the co-chairs serve on the Assessment Committee. Kathy Huschle and David Christian were unanimously elected to remain as co-chairs. David will be the co-chair to serve on the Assessment committee.

Program Outcomes

The committee approved the draft copy of all program outcomes Kent emailed. All programs need to obtain formal approval from their advisory committee. Approved minutes, along with any program outcome changes, should be forwarded to MaryJo Bydal. MaryJo will forward the final approved version of program outcomes, and any changes there after, to Karleen who will post the outcomes on the program web pages.

Professional Development Plan

Kent distributed a copy of the #3450 Faculty Professional Development Plan which was developed by the Professional Development Committee. The committee approved the plan.

MnSCU Degrees Diplomas Policy

The current policy indicates that 20 credits must be taken from NCTC as resident credits to be awarded a degree. The committee recommended that consortium credits (MSCTC, NTC, Alex Tech, NCTC) will count toward the degree awarded by NCTC contingent on MSCTC approval. Unless specific exceptions are noted in program/degree requirements, the College will accept online courses/credits offered by partner colleges in the online system consortium as resident credit.

General Education Policy

Tabled.

Mike distributed a draft copy. Jeff, Mike, Curtis, and Kathy will meet to revise the policy and present an updated copy at the November meeting.

Nursing Assistant - Certificate

Motion was made, seconded, and approved to request MnSCU approval to award a Nursing Assistant, 3 cr Certificate for completers of the HLTH 1110 Nursing Assistant 3 cr course. The committee approved this motion based on the fact the completion of this course can lead directly to employment or advancement within employment.

MN Transfer Curriculum

Tabled.

Kent will invite Joann Simser to attend the November 15 meeting to clarify MN transfer curriculum course requirements.

Institutional Learner Outcomes

Tabled.

NCA does not require institutional learner outcomes. The administrative support courses have identified all five institutional learner outcomes throughout the various required program courses. Those courses will be reviewed at the November meeting.

Next Meeting

The next meeting is scheduled for Wednesday, November 15, from 9-12 noon in TRF.

Day	Date	Time	Location
Tuesday	December 12	9-12 pm	EGF
Wednesday	January 17	1-4 pm	TRF
Tuesday	February 13	9-12 pm	EGF
Wednesday	March 7	9-12 pm	TRF
Tuesday	April 10	1-4 pm	EGF
Wednesday	May 9	9-12 pm	TRF