

**AASC Minutes**  
**May 9, 2006**  
**EGF #106, 2-7 pm**

**Present:** Kent Hanson, Mike Normandin, Jeff Thomas, Jack Haymond, Kathy Huschle, Andy Mueller, Mary Belanus, David Christian, Susan Olson, Dennis Bendickson, Curtis Peters  
**Absent:** Rocky Ammerman, Kathy Olson, Danie Packard

**Review of April Minutes**

The April minutes were reviewed and approved as recorded.

**Course Changes**

<b>Vote</b>	<b>Course</b>	<b>Discussion</b>
Tabled	ARTS 1112, 1130, 1160	Review Fall Semester 2006
Tabled	ECON 1110, 2201, 2202	Learner outcomes reviewed. Kris Paulson will work with Bonnie Andrys to improve the outcomes.
Not Approved	HLTH 2004 Stress Management 3 cr 3/0/0	New course – focus of the course is unclear.
Not Approved	HLTH 2006 Holistic Health 3 cr 3/0/0	New course – the course description does not match learner outcomes and substantiate the credit value
Not Approved	HPER 9990 Strength Conditioning II 1 cr	New course
Not Approved	HPER 9995 Fitness & Conditioning II 1 cr	New course
Approved	ARCH 2299 Special Topics 1-5cr 0/1-5/0	Clarified course description.
Approved	ARTS 1156 Intro to Painting 3 cr ARTS 1157 Intro to Printmaking 3 cr	Add to Mn Transfer area 6
Approved	AUBO 1100, 1102, 1105, 1121, 1123, 1132, 1111, 1112, 2201, 2205, 2207, 2212, 2216, 2221, 2222, 2225, 2228	Review Learner Outcomes
Approved	BIOL 2252 Anatomy & Phys I 3 cr 2/1/0 BIOL 2254 Anatomy & Phys II 3 cr 2/1/0	Increase each course to 4 cr A motion was made and passed that the committee agreed to increase each course from 3 to 4 credits but implementation is deferred to a later date due to financial, consortium, and distance education considerations.
Approved	BUSN 2231 Leadership 3 cr	Learner outcomes added.
Approved	FIRE 1102 Firefighter Fitness 2 cr 1/1/0	New course
Approved	FIRE 1160 Technical Rescue I 1 cr 0/1/0	New course
Approved	FIRE 2260 Technical Rescue II 1 cr 0/1/0	New course
Approved	FIRE 2262 Vehicle Extrication 2 cr 0/2/0	New course to replace FIRE 1132
Approved	FIRE 2264 Trench Rescue 2 cr 0/2/0	New course to replace FIRE 1134
Approved	FIRE 2266 High/Low Rope Rescue 4 cr 0/4/0	New course to replace FIRE 1136
Approved	FIRE 2268 Water & Ice Rescue 2 cr 0/2/0	New course to replace FIRE 1138
Approved	FIRE 2270 Confined Space Rescue 2 cr 0/2/0	New course to replace FIRE 1140
Approved	FIRE 2272 Structural Collapse Rescue 2 cr 0/2/0	New course

Approved	HPER 1129 Plyometrics 1 cr 0/1/0	New course
Approved	MATH 2241 Differential Equations 4 cr 4/0/0	Drop to 3 cr 3/0/0 Update learner outcomes
Approved	MEDA 1110 Therapeutic Comm 1 cr 1/0/0	Change to HLTH 1126 increase to a 2 cr course Inactivate MEDA 1110
Approved	MEDA 1112 Nutrition/Health/Wellness 1 cr 1/0/0	Change to HLTH 1118 Increase to a 2 cr course Inactivate MEDA 1112
Approved	MEDA 2006 Insurance/Coding/Billing 3 cr 2/1/0	New course – replace combo of 2002–2cr & 2004–2 cr
Approved	MEDA 2008 MA Lab Skills 1 cr 0/1/0	New course – replace 2010–3cr
Approved	MEDA 2110 Med Administration	Add additional prerequisite of MATH0094 or MATH0098
Approved	MEDA 2200 Clinical Practice I 1 cr 0/1/0	New course
Approved	MEDA 2202 Clinical Practice II 1cr 0/1/0	New course
Approved	NURS 2190 RN Refresher	Inactivate course

### Program Changes

Vote	Program	Discussion
Tabled	Mass Communications	Needs updated BSU articulation agreement. Remove prescribed MnTC courses and list only the MnTC areas.
Tabled	Sports Management	Looking for articulation agreement.
Approved	Fire Protection Technician – Diploma 52 cr	Increase total program credits to 54 Drop FIRE 2230 -- 2 cr Drop FIRE 2232 -- 2 cr Add FIRE 1102 – 2 cr Add FIRE 1104 – 1 cr Add FIRE 1130 – 1 cr Add FIRE 1160 – 1 cr Add FIRE 2200 – 1 cr
Approved	Fire Service Preparation – Cert 18 cr	Drop CPTR 1104 3cr Add FIRE 1102 -- 2 cr Add FIRE 1130 -- 1cr
Approved	Fire Suppression Technician – Cert 26 cr	Increase total program credits to 36 Change degree to a Diploma Add FIRE 1102 – 2 cr Add FIRE 1104 – 1 cr Add FIRE 1130 – 1 cr Add FIRE 1156 – 2 cr Add FIRE 1160 – 1 cr Add MATH 1110 – 3 cr
Approved	Fire Technology – AAS 72 cr	Drop PSYC 1105 – 3 cr Drop SOCI 1101 – 3 cr Drop Tech Elec – 2 cr Add FIRE 1102 – 2 cr Add FIRE 1130 – 1 cr Add FIRE 1160 – 1 cr Add FIRE 2260 – 1 cr Add ENGL 2207 – 3 cr

Approved	Massage Therapist – Diploma - 33	Increase total program credits to 34 due to the fact HLTH 1118 increased by 1 cr
Approved	Medical Assisting – AAS & Diploma	Drop MEDA 1110 – 1 cr Drop MEDA 1112 – 1 cr Drop MEDA 2002 – 2 cr Drop MEDA 2004 – 2 cr Drop MEDA 2010 – 3 cr Drop Tech Elec by – 3 cr Add HPER 1410 – 1 cr (was prerequ) Add CLST 1104 – 2 cr Add HLTH 1126 – 2 cr new course Add HLTH 1118 -- 2 cr new course Add MEDA 2008 – 1 cr new course Add MEDA 2006 – 3 cr new course Add MEDA 2200 – 1 cr new course
Approved	Rescue Technician – Certificate 17 cr	Create new certificate 17 cr FIRE 1130 -- 1 cr FIRE 1160 – 1 cr FIRE 2260 – 1 cr FIRE 2262 – 2 cr FIRE 2264 – 2 cr FIRE 2266 – 4 cr FIRE 2268 – 2 cr FIRE 2270 – 2 cr FIRE 2272 – 2 cr
Approved	<u>Review Program Outcomes</u> Farm Business Management – Diploma Adv Farm Business Mgmt – Certificate Current Issues in FBM – Certificate Agricultural Commodities Marketing – Cert Precision Agriculture – Cert Small Business Mgmt – Diploma Specialty Crops Mgmt – Diploma Clinical Laboratory Tech – AAS Phlebotomy - Certificate	Advisory board approved 3-21-06 Advisory board approved 3-21-06 Advisory board approved 3-21-06 Advisory board approved 3-21-06 Advisory board approved 3-21-06 Advisory board approved 3-21-06 Advisory board approved 3-21-06 Advisory board approved 3-21-06 Advisory board approved 2-22-06 Advisory board approved 2-22-06
Approved	Computer Service & Networking – AAS on TRF campus	Suspend program

### HPER – Liberal Arts requirement

Tabled – Require one HPER liberal arts course for an AA degree.

### Final Exam Template

Academic Affairs supports the Final Exam Template.

### Policies

#### AASC second reading white packet -- approved with the following changes:

3070 Academic Progress

Under Appeal for Reinstatement for Financial Aid paragraph

Unclear – maybe change three Academic to Student

3050 Post Secondary Enrollment Options

Delete the paragraph above the new green paragraph – both paragraphs redundant.

3240 Student Complaints and Grievances

Needs specific academic policy number added

3240P

Informal Resolution paragraph

Spell out Northland community & Technical College.

Clarify Student Appeal Committee instead of Student Services Appeal Committee throughout the entire document.

Why the student thinks he/she will establish improved and satisfactory academic progress. – This statement should start on a new line.

**AASC first reading green packet – approved with the following changes:**

Technical spelled wrong on the top of the page. NCTC

#4 the dean will be – take out the word be

3290 Distance Education Proctor Policy

3<sup>rd</sup> paragraph, second line after the : do not capitalize College

4<sup>th</sup> paragraph, remove work supervisors and clergy.

And change coaching staff to athlete's coach – could be conflict of interest.

Make same words removal change on 3290P #1 on the next page

**Low Enrollment**

Faculty need to contact the Academic Dean if they have questions regarding low enrollment and course cancellations.

**Committee Membership**

The membership will remain the same for next year.

Next year's goals: program outcomes, articulation agreement updates, institutional learner outcomes, review transfer curriculum, and clarify forms.

**Program Changes**

AASC requests all program changes need to be submitted before the March meeting.

**2006-07 Meeting Schedule**

The next meeting is scheduled for August 24 from 3-4pm.

Day	Date	Time	Location
Thursday	August 24	3-4 pm	
Wednesday	September 13	1-4 pm	TRF
Tuesday	October 10	9-12 pm	EGF
Wednesday	November 15	9-12 pm	TRF
Tuesday	December 12	1-4 pm	EGF
Thursday	January 11	1-4 pm	TRF
Tuesday	February 13	9-12 pm	EGF
Wednesday	March 7	9-12 pm	TRF
Tuesday	April 10	1-4 pm	EGF

Wednesday	May 9	9-12 pm	TRF
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