

AASC Minutes
February 8, 2006
ITV - EGF-217 & TRF-329 1-4 pm

Present: Kent Hanson, Mike Normandin, Jeff Thomas, Jack Haymond, Rocky Ammerman, Kathy Huschle, Andy Mueller, Mary Belanus, David Christian, Danie Packard, Susan Olson, Curtis Peters

Absent: Dennis Bendickson

Review of January Minutes

The January minutes were reviewed and approved as recorded.

Finals and schedule template

Kathy will email the finals and schedule template to the EGF faculty. The final schedule will be required to be used by Liberal Arts. The Business division should be able to follow the final schedule. The Health and Trades division will try to adapt to the final schedule when possible. It was suggested to indicate which schedule was for fall versus spring.

Massage Therapy update

Jeff indicated the program has been posted on MnSCU's list serve and NCTC is waiting to hear their responses. Once NCTC receives approval, the program will start to be developed.

General Education Philosophy

Item was tabled until the March meeting. Kathy and David will forward the general education philosophy to faculty one more time indicating it will be finalized in March.

Academic Policies

All academic policies will be posted under Employee Virtual Office >> Forms >> Proposed Policies and Procedures. Kent will send an email notice to all faculty indicating which policies have been posted to be reviewed and all feedback should be sent to Kent.

Program Outcomes

Jeff indicated the Assessment Committee believes the program outcomes should be approved by AASC not by their committee. The conclusion was that AASC will approve program outcomes but if faculty need help writing their program outcomes they will need to contact the assessment committee. All program outcomes that were updated last year and sent to the assessment committee will be gathered, then forwarded to Karleen to update the web.

Institutional Learner Outcomes

Institutional learner outcomes will be reviewed and updated next year.

Developmental Program Requirements

Reading and writing developmental courses require students receive a C or better for satisfactory completion. Math is the only developmental course currently not requiring a C or better. It was questioned why all developmental courses don't require C or better since Policy 3340 indicates all developmental courses must receive a C or better. All developmental math courses will be corrected.

Course Changes

Vote	Course	Discussion
Tabled	ARTS 1112, 1130, 1156, 1157, 1160	Add to Mn Transfer area 6. Kathy & Kent will check with MnSCU.
Tabled	BIOL 2252 Anatomy & Phys I 3 cr BIOL 2254 Anatomy & Phys II 3 cr Take the current 3 cr course content and add optional 1 credit – an 1 seminar hour per week to discuss clinical applications, current research, etc.	The Biology faculty reported UND did not respond to calls, emails. St. Cloud indicated it could increase transferability. MSUM is in the process of changing their courses and could not respond to the request. BSU has a 5 cr & 3 cr courses and could not guarantee transferability. A group will look at how to keep the 3 credit course for technical programs and 4 credits for the liberal arts.
Tabled	BUSN 2231 Leadership MKTG 2235 Internship	Needs more learner outcomes.
Tabled	ECON 1110, 2201, 2202	Learner outcomes reviewed. Kris Paulson will work with Bonnie Andrys to improve the outcomes.
Tabled	HUMN 1101 Intro to Humanities	Needs another learner outcome.
Tabled	SPCH 2205 Intercultural Communication 3 cr	Requested to add to MN Transfer area 7. (already in area 8) Needs another learner outcome.
Pending Approval	MEDA 2500 Clinical Internship	Change name to Clinical Externship. Documentation must be provided. The Academic Deans will meet to determine what impact the name change has on the contract language.
Approved	ACCT 2203 VITA Service 1 cr	Course description will be changed.
Approved	BUSN 2210, 2235 MKTG 2220 2232	Learner outcomes reviewed. Remove MN Transfer curriculum information.
Approved	CSCI 1150 Computer Science I	Course will be inactivated
Approved	ENGL0093 Occupational Communications	Course will be inactivated.
Approved	HPER 1143 Self Defense for Women	New course -- 1 cr 0/1/0
Approved	MATH 0080, 0090, 0094, 0098	Add the following statement to course description: To successfully complete this course, students must achieve a grade a "C" or higher. This course fulfills the College's requirement, but does not count towards graduation.
Approved	PHIL 2210 Morals and Medicine	Requested to change from MN transfer goal area 2 to area 6.
Approved	PSYC 1101 General Psychology 4 cr	Course will be inactivated.
	WELD 1105	

Program Changes

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Tabled	Mass Communications	Needs Advisory Committee & BSU approval.
Approved	Accounting - Diploma	EGF semester order change: ADMS2124 move from 2 nd spring to 2 nd fall ENGL1012 move from 2 nd fall to 2 nd spring
Approved	Accounting Clerk – Microcomputer Applications - Diploma	EGF semester order change: CPTR1106 move from 2 nd fall to 1 st spring ADMS1110 move from 1 st spring to 2 nd fall
Approved	Administrative Support – Microcomputer Emphasis – Diploma	EGF semester order change: ADMS2124 move from 1 st spring to 2 nd fall CPTR1106 move from 2 nd fall to 1 st spring
Approved	Administrative Support Software Specialist – AAS 64 cr	Reduce Mn Transfer credits from 19 to 18 and increase technical elective by 1 cr. Also replicate program to EGF
Approved	Medical Administrative Secretary Technology - AAS	EGF semester order change: ADMS2124 move from 2 nd spring to 2 nd fall SOC11101 move from 2 nd fall to 2 nd spring

Next Meeting

The next meeting is scheduled for March 7, 2006, from 1-4 pm, EGF.

Wed	April 12	9-12 noon	TRF
Tues	May 9	1-4 pm	EGF