

NORTHLAND COMMUNITY AND TECHNICAL COLLEGE

8030 Fund Raising

Organizations whose primary activity is to solicit funds publicly on behalf of NCTC shall obtain the approval of the college president before using the college's name or facilities to solicit funds. An annual contract is required for the NCTC Foundation to solicit funds on behalf of NCTC.

Fund raising efforts for intercollegiate athletic teams shall be in strict compliance with applicable rules and regulations of any intercollegiate association or conference of which NCTC is a member.

Any fund raising activity sponsored by a student club, organization, intercollegiate athletic team, or association requires written approval by a Dean of Students prior to the event. A Fund Raising Request Form must be on file with that Dean. The use of Student Life fees to aid in fund raising activities is prohibited. No gambling or betting is allowed on college property.

Raffles are permitted by this policy, if:

1. The raffle is conducted by the college or related groups;
2. Prizes are donated by an individual, firm, or other organization such as foundations and auxiliary boosters;
3. The raffle meets the requirements of Minnesota Statutes section 349.166, regarding Lawful Gambling Devices;
4. Raffle sponsors cannot require people to be present to win;
5. No raffle ticket is sold to an individual under the age of 18.

Bake Sales:

Bake sales are permitted and must comply with the following guidelines:

1. No food items requiring refrigeration may be sold
2. Items that have frosting or other toppings applied after the baking process must be made utilizing frosting or toppings that are commercially prepared.
3. Items must be wrapped at the original point of preparation.
4. Items that are homemade must be identified with a printed label "homemade."
5. Whenever possible, ingredients should be identified on a label.

Accountability/Reporting:

An annual accounting will be provided to the Board of Trustees of the receipt and disposition of funds, or gifts-in-kind contributed to NCTC as provided for in Board Policy 7.7, Gifts and Grants Acceptance.

Date of Implementation: SGC 5/27/04
Date of Adoption: 6/2/04
Date & Subject of Revisions: 6/8/05 – Position title changes & punctuation.
SGC 2/9/06 - Prohibit student life fees, added #4 & 5.
4/2/07 – change of position title for approval
12/3/08 – Added language throughout policy, moved to 5000 Series
3/19/09-SGC
5/20/10 – Moved to 8000 Series & renumbered

Related documents: MnSCU Procedure 7.7.1 Gifts and Grants Acceptance Reporting.

To view any of the following related statutes, go to the Revisor's Web site:

(<http://www.revisor.leg.state.mn.us/>). You can conduct a search from this site by typing in the statute number:

M.S. 309, Social and Charitable Organization
M.S. 349.12 and 349.166 Lawful Gambling Devices
M.S. 609.75 – M.S. 609.76, Gambling