

# NORTHLAND COMMUNITY AND TECHNICAL COLLEGE

## 7022 ACCOUNTS RECEIVABLES

NCTC will make every effort to collect all tuition, fees, and other charges in a timely manner. The Business Office has written procedures in place for handling the collection of delinquent funds due to the college.

Within the prescribed procedures, NCTC retains the right to turn any or all delinquent accounts over to a collection agency when the college deems it necessary. Any additional costs to collect delinquent accounts are passed on to the individuals. NCTC reserves the right to cancel or hold class registrations, hold transcripts, and other college records to any individuals who have delinquent accounts with the college.

Accounts shall be considered delinquent if not paid by the due dates established in Procedure #7022P.

Date of Implementation:	1/11/05
Date of Adoption:	1/11/05
Date & Subject of Revisions:	12/9/10; Added transcripts, other records, & reference to procedure