

NORTHLAND COMMUNITY AND TECHNICAL COLLEGE

3450P FACULTY PROFESSIONAL DEVELOPMENT PROCEDURE

Procedures:

1. Each unlimited faculty member will complete a Professional Development Plan (PDP) and submit to the faculty member's supervisor prior to the first Monday in November annually. This plan shall be developed by the faculty member in consultation with the faculty member's supervisor. (See MnSCU Procedure 3.32.1 Part 8, Subpart B)
2. After an initial plan is submitted, the faculty need only submit an update on progress by the first Monday in November annually for PDP's that cover a period of more than one academic year. (See PDP form.)
3. Any changes or amendments to the PDP which occur during the academic year will be done in consultation with the faculty member's supervisor.
4. A copy of the submitted PDP will be maintained in the office of the faculty member's supervisor.

Date of Implementation:

Date of Adoption: AASC Approved 10/10/06

Date & Subject of Revisions:

1/27/09 Reviewed

3/26/10 – Reviewed

3/29/11 – Reviewed