

NORTHLAND COMMUNITY & TECHNICAL COLLEGE

3120 TRANSFER OF CREDIT POLICY

Transfer of credit to other colleges varies and is determined by the college to which the student is transferring.

Students wishing to transfer credit from another institution to Northland Community and Technical College must request an official transcript of their grades be sent to the admissions office at the appropriate campus for evaluation. NCTC is able to access a student's transcript from other Minnesota State Colleges and Universities through eTranscript, provided the student does not have any outstanding financial obligations to that college or university.

Once a student has been admitted to NCTC, NCTC evaluates college-level course credits completed, as submitted by the student on an official transcript, and determines if they shall be accepted in transfer. Once the credits are accepted in transfer, NCTC determines how the course credits will apply to program and graduation requirements. Transfer of credit involves at least three considerations:

1. Educational quality of the learning experience which the student transfers,
2. Comparability of the nature, content and level of the learning experience offered by NCTC, and
3. Appropriateness and applicability of the learning experience to the programs offered by NCTC in light of the student's educational goals.

Transfer credits from regionally accredited institutions will be accepted to the college. NCTC will accept passing grades in transfer. These credits may or may not apply to specific program requirements.

Transfer credits from non-regionally accredited institutions and/or institutions outside the United States may be accepted to the college upon student request. Submission, by the student, of appropriate documents may be required, such as syllabi, instructor credentials, formal mentoring from accredited college faculty, etc. These credits may or may not apply to specific program requirements.

For acceptance of military credits, see policy #3150 & 3150P.

Students may appeal any decision regarding their transfer of credits. See Transfer of Credit Procedure #3120P.

Date of Implementation:

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