

## **NORTHLAND COMMUNITY & TECHNICAL COLLEGE**

### **3110 GRADUATION**

Northland Community and Technical College grants certificates, diplomas, Associate in Applied Science, Associate of Arts, and/or Associate of Science degrees for completion of programs in accordance with all requirements listed below:

- Students must maintain a minimum cumulative GPA of 2.00.
- To earn an Associate of Arts degree a student must maintain a cumulative 2.0 GPA in Minnesota Transfer Curriculum (MnTC) credits.
- All coursework required for the program must be successfully completed according to criteria established by the College. The actual graduation date will be within the semester in which all coursework, transfer credits, and related materials required are finalized.
- Graduation applications must be completed and submitted by established deadlines.
- Certificate, Diploma, and AAS programs must be completed within seven years of the final semester of continuous enrollment unless the academic program requirements specifically designate a shorter time for completion.
- Students who begin taking classes at Northland during the 2017 fall semester (with the exception of those who meet requirements for exemption) will be required to complete a Service Learning experience prior to graduation from any associate degree program (A.A., A.S., or A.A.S.).
- Programs may have additional program graduation requirements. These requirements are found in the College catalog, program policy manual, and College website.
- Certificates, diplomas, and degrees cannot be conferred for programs that have been closed or suspended beyond the completion timeline established through the suspension process.
- The College reserves the right to post degree completion to the student academic record upon the verification that all degree requirements have been satisfied.

Any additional requirements for graduation are specifically outlined for each program. It is the student's responsibility to understand and meet graduation requirements.

### **GRADUATION RESIDENCY REQUIREMENTS**

Residence credits are credit hours earned from Northland. To be eligible for an associate's degree, a student must earn 15 of the required 60 credits (or  $\frac{1}{4}$  of the credits for degrees exceeding 60 credits) at the granting institution, through arrangements with other accredited institutions, or through contractual relationships approved by the Higher Learning Commission (HLC). In addition, individual programs may require that specific courses be completed in residence.

At least  $\frac{1}{3}$  of credits required for completion of a diploma or certificate must be completed at the granting institution. Northland limits academic residency to no more than twenty-five percent of the degree requirements for all undergraduate degrees for active-duty service members. Academic residency can be completed at any time while active-duty service members are enrolled. Reservists and National Guardsmen on active duty are covered in the same manner.

Courses completed through Distance Minnesota and other colleges that appear in the body of the Northland transcript are considered resident credits.

### **COMMENCEMENT CEREMONY**

Each campus will host one commencement ceremony per year. Commencement dates will be designated on the academic calendar. Students graduating in fall, spring, and summer will be invited to the commencement ceremony.

## HONORS

Based on the cumulative GPA after the fall term, honor calculations will be indicated according to the following scales:

Highest Honors = 3.75 or higher

Academic Excellence = 3.5 – 3.74

Final academic honors will be posted to final transcripts.

*Date of Implementation:*

*Date of Adoption:* 6/2/04

*Date & Subject of Revisions:* AASC Reviewed 5/9/06; Executive Council Approval 5/18/06  
12/16/08 Revised  
03/26/10 Revised  
04/06/10 Reviewed AASC 1st Read  
05/05/10 Reviewed AASC 2nd Read  
05/24/10 Cabinet Approval  
03/25/11 Revised  
04/18/12 Revised per recommendation by SOC Commission and  
clarification of consortium credits  
04/17/13 Transfer Advisory Group (TAG) Reviewed  
03/25/14 Revised  
05/22/14 Cabinet Approval  
02/20/15 Revised  
04/08/15 AASC Reviewed  
02/23/16 Reviewed  
04/24/17 Revised  
04/04/18 Reviewed  
03/28/19 Reviewed  
04/10/20 Revised  
03/15/21 Reviewed