

## **NORTHLAND COMMUNITY & TECHNICAL COLLEGE**

### **3110 GRADUATION POLICY**

Northland Community and Technical College grants certificates, diplomas, Associate in Applied Science, Associate of Arts, and/or Associate of Science degrees for completion of program accordance with all requirements listed below:

- Students must maintain a minimum cumulative GPA of 2.00.
- To earn an Associate of Arts degree a student must maintain a cumulative 2.0 GPA in Minnesota Transfer Curriculum (MnTC) credits.
- All coursework required for the program must be successfully completed according to criteria established by the College. The actual graduation date will be within the semester in which all coursework, transfer credits, and related materials required for program completion are finalized.
- Graduation applications must be completed and submitted by established deadlines.
- Programs may have additional program graduation requirements. These requirements are found in the College catalog, program policy manual, and College web site.
- In order to qualify for participation in commencement, a student must have met all the program requirements, be in good academic standing, and complete all required work by the end of the next semester.

Any additional requirements for graduation are specifically outlined for each program. It is the student's responsibility to understand and meet graduation requirements.

### **GRADUATION RESIDENCY REQUIREMENTS**

Residence credits are credit hours earned from Northland Community and Technical College. To be eligible for a degree or diploma, a student must earn 15 semester credits (or equivalent) or 1/3 of the credits required for graduation at the granting institution, whichever is greater. In addition, individual programs may require that specific courses be completed in residence.

Courses completed through Distance Minnesota and appear in the body of the NCTC transcript are considered resident credits.

### **HONORS**

Based on the cumulative GPA after the fall term, honor calculations will be indicated according to the following scales:

Highest Honors = 3.75 or higher

Academic Excellence = 3.5 – 3.74

Final academic honors will be posted to final transcripts.

### **COMMENCEMENT CEREMONY**

Each campus will host one commencement ceremony per year. Commencement dates will be designated on the academic calendar. Students graduating in fall, spring, and summer will be invited to the commencement ceremony.

*Date of Implementation:*

*Date of Adoption: 6/2/04*

*Date & Subject of Revisions: AASC Approved 5/9/06; Executive Council Approval 5/18/06*

*12/16/08 – Revised*

*3/26/10 – Revised*

*Approved AASC 4/6/10 1st Read*

*Approved AASC 5/5/10 2nd Read*

*Cabinet Approval 5/24/10*

*3/25/11 – Revised*