

## **NORTHLAND COMMUNITY AND TECHNICAL COLLEGE**

### **2180P STIPEND TO REMOVE BARRIERS PROCEDURE**

During the duration of a Department of Labor grant, students enrolled in the Unmanned Aerial Systems Maintenance Technician program, who have identified barriers which may impact program success, are encouraged to seek assistance in the form of a stipend to reduce or eliminate barriers. The maximum stipend available per fiscal year (July 1 through June 30) per student is \$2,000.

Barriers may include, but are not limited to:

1. Transportation
2. Child care
3. Technology needs
4. Housing
5. Unusual medical expenses
6. College fees
7. Program-related equipment

Stipend Criteria:

- The student shall have a completed financial aid package.
- The student shall have an identifiable need and provide documentation to verify the need, if applicable.
- The student shall consult with the case manager to discuss and identify barriers.
- The student shall complete an application for a stipend, attach appropriate documentation, if applicable, and obtain signatures from the case manager and financial aid director.

The Case Manager shall submit the form to the DOL Grant Account Manager for processing of the stipend award.

Date of Adoption: 10/13/11

Date of Implementation: 10/13/11

Date & Subject of Revisions: 5/2012 Increase stipend amount from \$1,000 to \$2,000