

2008 Capital Budget Schedule

May--June 2006	FY2008 Capital Budget Initiative Guidelines finalized. Guidelines presented to MnSCU Chief Academic Officers and Chief Finance & Facilities Officers annual meetings Guidelines issued to campuses to begin developing projects
June- August 2006	Campuses develop overall program intent and scope, approximate scope and schedule for the attached forms.
September 2006	Initiative narratives and spreadsheets due in Facilities by Sept. 8 Along with a \$3,000 DPO to MnSCU. The purchase order must be made out to MnSCU Office of Chancellor Vendor # 20036365800. Predesign consultant will begin conceptual predesign Major Capital Budget requests should have 50% predesign completed
October 2006	Conceptual predesign for Initiatives completed by October 27 Initiatives Predesign forwarded to campuses that submitted initiative requests Copies of narratives and spreadsheets returned to campuses for updating and editing on Initiatives returned by November 8, 2006
December 2006	All needed revisions and additions to ALL Predesign and/or Budget request s for both major capital and Initiatives completed by Dec. 3
January 2007	Academic Team Scoring: tentative January 3 and 4, 2007 score campus requires Project Advisory Teams Scoring: tentative January 15 and 16 score campus requests Mail out project and quartile scoring from Academic and Project Advisory Teams
February 2007	Leadership Council reviews preliminary project advisory scores
Feb--March 2007	Project Advisory Team scores presented to Board Offsite Board of Trustee hearings on proposed capital projects: Feb 21, 2007 and March 7, 2007 MnSCU 6-Year Capital Plan developed
April 2007	Leadership Council reviews preliminary FY2008 Capital Budget
May 2007	FY2008 Capital Budget heard by Board of Trustees - 1 st Reading
June 2007	FY2008 Capital Budget approval by the Board of Trustees - 2 nd Reading Capital Budget forwarded to Governor and Legislature (June 15)
July--October 2007	Legislative Committees campus tours using June 15 project data
October 2007	Final Capital Budget revisions for all project narratives and budgets One sentence description of project (photos and pertinent graphics created by the campus due for the Capital Budget Bonding Book) Capital Budget requests frozen in the state's Budget Information System
January 2008	Governor's Capital Budget recommendations
February 2008	2008 Legislature convenes (Scheduled to end in May 2008)

BOLD Indicates required activities and action relating to individual Campus Action