

APPEAL/PETITION FOR REINSTATEMENT OF FINANCIAL AID

Federal regulations state that a student who has experienced undue hardship due to (a) the death of a family member, (b) the personal injury or serious illness of a student, or (c) special circumstances as determined by the institution; may be considered for a trial period on aid.

PART 1 – TO BE COMPLETED BY STUDENT

Name _____

Social Security Number _____

Phone Number _____

Current Mailing Address _____ City/State _____

I request the reinstatement of financial aid beginning: ___ Fall 2008 ___ Spring 2009 ___ Summer 2009

INDICATE UNUSUAL CIRCUMSTANCE AND ATTACH DOCUMENTATION (Use reverse side)

The information provided herein is true and correct.

Student's signature _____ Date _____

PART II – TO BE COMPLETED BY THE OFFICE OF FINANCIAL AID

[] Approved for trial period: Term _____

Conditions of your trial period:

_____ You must successfully complete 67% of all credits attempted and meet the satisfactory academic progress GPA standard for financial aid upon completion of the term.

_____ You must pass 100% of your attempted credits with a minimum 2.0 GPA until the minimum requirements of the financial aid satisfactory academic progress policy are reached.*

_____ Please submit your grades upon completion of your trial period for review prior to receiving future funding.

_____ Your maximum time frame for the completion of your program with financial aid has been extended through _____

_____ Other conditions: _____

[] Disapproved:

_____ Documentation unacceptable.

_____ History of insufficient academic progress toward completion of program.

_____ Conditions of a prior petition have not been met.

_____ The office of financial aid will reconsider a new petition after one successful semester without financial aid (including loans) at our college in which you enroll at least half time, pass 100% of credits attempted and obtain a 2.0 GPA or higher for the semester.*

_____ The office of financial aid will reconsider a new petition after you achieve a _____ cumulative GPA without financial aid (including loans).

_____ Other: _____

FINANCIAL AID DIRECTOR SIGNATURE _____ DATE _____

*NOTE: A "W" on your transcript is considered an attempted but not completed course. Therefore, you must not receive a "W" in a term you are required to complete 100% of attempted credits.