



## NONCASH DONATION ACCEPTANCE FORM

This form acknowledges the receipt of the following item(s) from the donor listed below.

Item(s) Received: \_\_\_\_\_

Stated Value: \_\_\_\_\_

Donor:

Name/  
Business Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Date Received: \_\_\_\_\_

Initiated/  
Received By: \_\_\_\_\_

(Employee or Department Head)

Administration  
Approval: \_\_\_\_\_

\*The item(s) listed above is at donor's stated value. This information is needed for internal accounting purposes only and is not intended to establish fair market value. Consult your tax preparer for information regarding the tax deductibility of any donations.

This is not an official receipt unless signed below by a designated official of the NCTC Foundation.

By signing below, I acknowledge receipt of the above item(s) on behalf of Northland Community and Technical College Foundation.

\_\_\_\_\_  
Signature Title Date

The person who initiates this form should obtain administration approval, make a copy for their records and forward the original to the NCTC Foundation. The signed original will be mailed to the donor and a copy will be forwarded to the NCTC Business Office and the initiator.